

Injury

INCIDENT DATE	INCIDENT TIME	REPORT DATE	REPORT TIME
11/05/2023	12:50	17/05/2023	09:08

REPORTED BY	
Reported By	Daniel Walker-Cheetham
Telephone No.	01737823239

INCIDENT OWNERSHIP		
Division	Business	Site
All Maintained Schools	Nursery & Primary	Nutfield Church (C/E) Primary School

INCIDENT DESCRIPTION	
IH was brought over to SK by another child. She had fallen over on the playground hurt her left arm and grazed her left hand. SK cleaned her hand and supported her arm. She then took her to the office for a second opinion. SF examined IH's hand. Her left wrist was red and swollen. SF suspected a fracture and notified IW. Mum was telephoned to collect IS. IH was seated with IW in her office, for observation, until Mum arrived. IH sat with her arm supported on a cushion and an ice pack. Immediate Cause:	

INCIDENT LOCATION [General description of where Incident took place]	
KS1 playground	
On or Off-Site	Site
On-Site	All Schools
Area	Sub Area
At the school reporting the event	Playgrounds

PERSON INVOLVED	
Isla Harrison	Involvement: Category: Pupil or Student Contact Tel: Email:
On or Off Duty?	On Duty

Nature of Injury	Body Part	Side	Area
Abrasion/graze	Hand	Left	Palm of hand
Break/fracture	Wrist	Left	n/a

Was treatment given?	Yes - at hospital		
Time & Date:	12:50 11/05/2023		
Nature of treatment:	At hospital she had a cast applied and was sedated to have the bones manipulated back into position.		
Provided by:	Hospital		
Became unconscious?	No	Required resuscitation?	No
Went to hospital?	No	Post treatment:	Sent or taken home
Mode of transport (if applicable):	Not applicable		

Injured Person's Signature (if appropriate)	
Signature:	Date:

Incidents involving Service Users

Did this incident involve a Service User?

Yes

No

Questions about the type of incident (answer all)

Injury, illness or death (recorded in earlier section)?

Yes

No

Leaving without consent?

Yes

No

Allegation of misconduct by registered person or any persons who work at establishment?

Yes

No

Event which adversely affects the wellbeing or safety of any service user?

Yes

No

Infectious disease - outbreak of any, sufficiently serious to be notifiable?

Yes

No

Police Involvement?

Yes

No

If "Other", please specify:

Describe the general atmosphere eg. noise level, what were the staff doing at the time?

What was the service user/client doing at the time of the incident? Describe the demands, changes, inactivity, interaction, etc?

What occurred immediately before the incident? Describe the activity, task, event, interactions?

What happened immediately after the incident?

What were the consequences of the incident eg. demand/person being removed, attention given/removed, access to activity/tangibles given/denied, escape situation?

Have relative(s) been informed?

Yes

No

If "Yes" please provide names and contact details:

Mum

Have other people been informed?

Yes

No

If "Yes" please provide names and contact details:

Has the incident been referred in accordance with the local multui-agency procedures?

Yes

No

Unknown

Tools, machinery & equipment

Were any tools, machinery or equipment involved?

Yes

No

If "Yes", were they powered at the time?

Yes

No

N/A

Please describe the tools, machinery or equipment in question:

Hazardous substances & materials

Were hazardous substances or materials involved?

Yes

No

If "Yes", provide details:

If "Yes", is a Safety Data Sheet (SDS) available?

Yes

No

N/A

If "Yes", indicate how the exposure occurred:

[Select]

Personal Protective Equipment (PPE)

Was any PPE being worn/used at the time?

Yes

No

If "Yes", please describe:

Immediate Remedial Actions

Describe any immediate remedial actions taken at the scene:

Light conditions (if applicable)

What were light conditions like? [Select]

If "Other", please describe:

Weather conditions (if applicable)

What were weather conditions like? [Select]

If "Other", please describe:

Ground/floor conditions (if applicable)

What were the ground/floor conditions: [Select]

If "Other", please describe:

INCIDENT REPORTED BY: Daniel Walker-Cheetham (Contact Tel: 01737823239)

Signature:

Date of Signature:

DATA PROTECTION

Personal information collected during incident reporting and investigation will be used to fulfil our obligations under Health and Safety policy and legislation. It will be retained for up to 6 years after the incident. It may be shared with other organisations, including our agents and contractors, with whom the risk or the control of risk is shared. You have the right to confirm that any information held about you is correct.