

Good Morning Daniel,

Please find attached to this email, a copy of your school's recent tree inspection report (All trees recorded for OFSTED Inspectors I recommend this one be saved to file for when you are next inspected by OFSTED) & the Tree Works report; the provision of these documents follows an inspection of trees within your grounds as undertaken by one of SCC's Tree Inspectors or a Consultant employed on behalf of Surrey County Council's Countryside or Land & Property Department.

To assist you in satisfying any works, we are providing you with a copy of the Works Report titled School Name Works. This allows you to obtain quotes from either your regular supplier or from someone on the Arboricultural Association (AA) Approved Contractor Scheme List, found below; <https://www.trees.org.uk/ARB-Approved-Contractor-Directory>

The report outlines any tree works required to be undertaken and sets out timescales for those works to be completed. On the front page there is a key with the following time scales; P1 2 hours, P2 within 2 weeks, P3 within 3 months, P4 within 6 months, P5 within 12 months and P6 within 2 years.

I ask, that the works are shown to a selected arboricultural provider and that you discuss and agree the undertaking of the works contained therein and within the timescales given in the report. Initially concentrating on the Urgent P1, P2 and P3 tree works in the first instance and then all other priority works thereafter (within the relevant time scales on the report).

Please note that the T number or G number is a reference to the location of the tree on the report plan and is Not the trees individual reference number. The individual tree reference number is shown as KT Asset ID 840043103 in the instance of the group number G2 below. Trees may be tagged and if so, this is shown before the asset ID.

Below is a breakdown of the report.

Property		Site name		Address		
No	UPRN					
P582	582	Guildford Nursery School & Children's Centre - Hazel Avenue		Hazel Avenue, Guildford, GU1 1NR		
NO INSPECTION KT ASSET ID 840010094; OPERATIONAL STATUS Operational; MANAGED BY Maintained school; TENURE Freehold; BUDGET GROUP Schools; TITLE Unregistered; USE School						
No	Species	Height (m)	Age Class	Next Inspection	Priority	Est. Duration
G2	Mixed broadleaf () (group)	6	EarlyMature	04-10-2023	3	0
TREE/GROUP TAG 0663; KT ASSET ID 840043103 SPECIES Mixed broadleaf () 100% PHYSICAL CONDITION Reasonable STRUCTURAL CONDITION Reasonable AGE CLASS EarlyMature USER NAME Julian Abraham; LAST INSPECTED 04-10-2021 UPRN not known			PRELIMINARY RECOMMENDATIONS Sever climber at ground level and at 2m, removing section (1 of group) (Sever Ivy on Cherry tagged) Priority 3 complete by 7 November 2020; Fell to ground level (1 of group) (Fell dead Hawthorn) Priority 3 complete by 4 January 2022 OPERATIONS CARRIED OUT Fell to ground level and ecoplug			
G3	Mixed broadleaf () (group)	10	SemiMature	04-10-2023	5	0
TREE/GROUP TAG 0664; KT ASSET ID 840043104 SPECIES Mixed broadleaf () 100% PHYSICAL CONDITION Good STRUCTURAL CONDITION Good AGE CLASS SemiMature USER NAME Julian Abraham; LAST INSPECTED 04-10-2021 UPRN not known			PRELIMINARY RECOMMENDATIONS Fell to ground level and ecoplug (1 of group) (Fell and ecoplug 5 marked Willow stems) Priority 5 complete by 7 May 2022			
T1	Stump	1	Mature	04-10-2023	5	0
GENERAL OBSERVATIONS Stump in grass PHYSICAL CONDITION Indeterminable; STRUCTURAL CONDITION Poor; LIFE EXPECTANCY ~10 years; TREE/GROUP TAG 0681; KT ASSET ID 840015044; ITEM DIAMETERS 50cm; COMMENT Stump in grass trip hazard; CASH VALUE ~; USER NAME Julian Abraham; LAST INSPECTED 04-10-2021 UPRN not known			PRELIMINARY RECOMMENDATIONS Grind out stump and reinstate grass (Trip hazard) Priority 5 complete by 13 May 2022 OPERATIONS CARRIED OUT Survey			

Keys:

Priority	Reference	Definition
1	Emergency	Within 2 hrs of instruction
2	Urgent	Within 14 days of survey date – Safety Works
3	Planned arb Works Allocated 3-month Response	Within 3 months of survey date – Safety Works
4	Planned arb Works Allocated 6-month Response	Within 6 months of survey date – Safety Works
5	Planned arb Works Allocated 12-month Response	Within 12 months of survey date – Safety Works
6	Planned arb Works Allocated 24-month Response	Within 24 months of survey date – Proactive Works

The above is the risk rating found on the first page of the report and the timescales in which the works are required to be completed within.

I would like to remind you, that through devolved funding (1999) all funding for tree works is solely the responsibility of the school and that there is no additional funding is available from SCC.

I would also like to draw your attention to the disclaimer on the front of the report, the information here outlines general obligations in terms of discharging the risks identified, advises about commissioning tree works & the delivery of works on your site; and contains other relevant information, shown below;

This tree report has been prepared by a qualified Arboriculturist holding the industry standard Professional Tree Inspection certification. The purpose of this report is to provide a written record of when the inspection was carried out; to detail who the Inspector was; to highlight the works the Inspector considered necessary; and to detail the timeframes by which these works should be completed by. The works (recommendations detailed) prescriptions are those considered necessary to abate potential risks identified during the inspection and to prevent or reduce the likelihood of tree related injury to persons or damage to the fabric of the buildings or property occurring. The schedule is exclusive to trees that were included and reflects the condition (structural & physiological) of these at the time of inspection. Unless otherwise stated, access was not gained to trees recorded in any adjacent private/third party properties; limiting observations to what was visible from within the site or from surrounding public areas.

Where occupiers hold the delegated responsibilities and funding, they must deliver the works in accordance with the timescales set, failure to do so could amount to negligence in law and lead to civil and/or criminal proceedings and potential prosecution.

All tree works must be undertaken in accordance with British standard 3998:2010 'Tree works Recommendations' by a reputable and competent Arboricultural supplier holding appropriate insurance, and certificates of competence. The commissioning party and supplier must and before undertaking the works, consider and comply with all relevant legislation including Planning, Environmental, and Health and Safety.

It should be noted that all tree works costs shown within this report exclude value added tax (VAT.)

Please note that some trees may have statutory protection by means of your school's inclusion within a Conservation Area or through a Tree Preservation Order being in place. It is strongly advised that you or your supplier, check with the Local Borough Planning Authority prior to engaging any works, to ensure that you have the relevant permissions in place, prior, to commencement of any works. Failure to do so, may result in a fine or a custodial sentence. Your Arboricultural provider will be able to assist you with this.

Once the works have been undertaken, please email me confirming what works have been completed and when, making reference to the tree's unique identification numbers shown. In addition, please supply photographs of the completed works and paperwork from the contractor again highlighting the individual tree IDs, to further substantiate that the works have been completed. This information is critical in updating our records, allowing the works to be signed off on the data management system here at SCC Countryside.

Should you have any questions in this regard please contact me at julian.abraham@surreycc.gov.uk or 07967 448692.

Kind regards

Julian Abraham | Arboriculturist

Countryside | Surrey County Council.