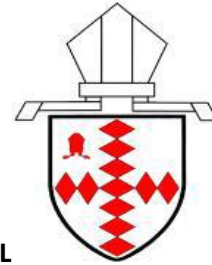




NUTFIELD CHURCH (C OF E) PRIMARY SCHOOL



HEALTH AND SAFETY AND PREMISES MANAGEMENT AGENDA 2023-24

FOR MONITORING VISIT 1 OF 3 – 15TH NOVEMBER 2023

Vision

We fully embrace the vision stated in the Church of England's Vision for Education 'Deeply Christian Serving the Common Good' published in July 2016 of educating the whole person. We aim for our children and members of the wider school community to flourish in all they do and '**live life in all its fullness**'. (John 10:10)

Values

- We are a church school, which believes in the importance of **community**, where people from all races, religions and cultures act in **peace** together
- Our pupils, staff and families work together as a team, with **wisdom** supporting each other through our learning. We have **hope** in our challenges and in our successes.
- We recognise the **dignity** and ultimate worth of each person, created in the image of God, further shaped by the person, teaching and example of Jesus. We look to the future with **joy**.

ATTACHMENTS:

Health & Safety and Premises Management Overview – 15 November 2023

Appendix 0 - Notes of Health & Safety Monitoring Meeting - 13th June 2023

Appendix 1 - Safeguarding Review of Nutfield Church CofE Primary School

Appendix 2 – SICO Preventive Maintenance Agreement

Appendix 3 - Record of Lockdown Drill - 29.06.2023

Appendix 4 - Plant Commissioning and Servicing Record (Non-Domestic)

Appendix 5 - BMS Service Report

Appendix 6 - Legionella Site Visit Record

Appendix 7 - Alarm Maintenance Certificate

Appendix 8 - Firefighting equipment report

Appendix 9 - Fire alarm system and emergency lighting report

Appendix 10 – Quotation for wired fire alarm system

Appendix 11 – Record of Fire Drill – 12.10.2023 (1of2)

Appendix 12 – Record of Fire Drill – 12.10.2023 (2of2)

Appendix 13 - Tree Condition Assessment

Appendix 14 - Tree Location Plan

Appendix 15 - Tree Survey Schedule

Appendix 16 - Connick Tree Care quotation

Appendix 17 - Asbestos re-inspection survey report

Appendix 18 – SES Water inspection letter

Appendix 19 – Outcome letter

Appendix 20 – Outcome report

Appendix 21 – True Heating quotation following SES visit

Appendix 22 – Health and safety monitoring premises inspection report, 31st October 2023

Appendix 23 – Previous health and safety monitoring premises inspection report, 11th May 2023

Appendix 24 - Summer clean schedule

Appendix 25 – October half term clean schedule

Appendix 26 – Email from Sean Kelleher re RAAC

Appendix 27 – Fire Risk Assessment 2023-24

Appendix 28 – Quotation for intruder alarm signalling upgrade

AGENDA

1. OPENING PRAYER / VISION AND VALUES
2. ARE MINUTES FROM THE PREVIOUS MEETING AN ACCURATE RECORD?
3. SAFEGUARDING UPDATE - External safeguarding audit, DHT office wall.
4. HAVE ALL STATUTORY BUILDING CHECKS BEEN MADE OR BEEN SCHEDULED?
5. HAS APPROPRIATE CPD TRAINING BEEN UNDERTAKEN THIS TERM?
6. HAS THE PREMISES BEEN INSPECTED THIS TERM BY THE PREMISES MANAGER AND SCHOOL BUSINESS MANAGER? - Have all actions from the previous inspection been addressed? - Are there any actions from this inspection?
7. ARE POLICIES SUITABLE AND UP-TO-DATE?
8. ARE RISK ASSESSMENTS SUITABLE AND UP-TO-DATE?
9. HAVE ALL 'OTHER' ASPECTS OF THE SCHOOL BEEN CONSIDERED
10. A.O.B