

SOUTHWARK DIOCESAN BOARD OF EDUCATION
Developing Church of England Education



**TRAINING AND DEVELOPMENT OPPORTUNITIES
IN CHURCH OF ENGLAND SCHOOLS
FOR GOVERNORS
SEPTEMBER 2023 – JULY 2024**



**Our service to you
Diocesan Board and Schools Working Together**

96% of our evaluations say they would recommend our training.

“The training from the SDBE is always of such high quality.” (CPD survey)

“Everyone is so welcoming and helpful and it has been inspiring listening to everyone.”
(Bishops Certificate)

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INTRODUCTION

Welcome to our training programme for 2023/24 for governors in our Church of England schools in the Diocese of Southwark.

The Southwark Diocesan Board of Education's (SDBE) offer of CPD to our governors includes; the Bishop's Certificate and trainings.

- **The Bishop's Certificate:** Governors play a key role in developing and improving their schools; clarity about the role of governing bodies is crucial to an effective partnership between governors, the Headteacher and staff. The Bishop of Southwark acknowledges this important role played by governors of Church of England Schools in the Diocese of Southwark and endorses this modular course which aims to clarify and develop the role of the governing body in a Church of England school.
- **Training:** on a range of topics and for specific groups of governors, e.g. new governors.

A summary of the current programme is provided on pages 6 – 8 and details of each session are included in this booklet.

FURTHER INFORMATION

Training sessions are either held in person at 48 Union Street or Via Zoom and are run by staff at the SDBE. **Please log into the website to book or find the most up-to-date information:**
<https://education.southwark.anglican.org/account/login?redir=>

THE COST

Diocesan Training	Through their subscription to the Partnership Agreement, schools have already paid for full access to as many training sessions as they would like to attend.			
	Schools outside the Partnership Agreement:			
	Whole day	£160.00	3 hours	£100.00
	2½ hours	£ 85.00	2 hours	£ 69.00

* Any additional courses offered that are commissioned externally, will be charged at cost, to maximise the SDBE offer and minimise costs to schools.

BISHOP'S CERTIFICATE

Bishop's Certificate in Church School Governance 2023/24

In addition to the Diocesan and school-based training sessions, the Board offers the Bishop's Certificate; this course comprises eleven modules on key issues affecting Church of England schools. Governing bodies wishing to participate must sign up for the entire course and must send at least two governors on every module in order to receive the certificate at the end of the year.

Please find below the dates of the modules. If you would like your governing body to participate please contact Corrina Zukowska (sdbeficemanager@southwark.anglican.org) to obtain an application form alongside further details of each of the modules.

Cost: £495.00

Venue: Zoom

Time: 18.30 - 20.00 (including a 10 minute break) – All Tuesdays

Please Note: In addition to the required registration of two governors, it may be possible for additional governors to attend (up to a maximum of 4 per school), subject to availability. These places will be allocated on a first come first serve basis.

Module	Title	Date	Tutor
Module 1	The Nature, Purpose and Ethos of Church schools	3 October 2023	Roz Cordner and Pia Longman
Module 2	Admissions Policies – the Governors' Role	14 November 2023	Rachael Norman and Shelagh Moosavi
Module 3	Self Evaluation and Inspection	12 December 2023	Pia Longman
Module 4	The Curriculum, Teaching, Learning and Achievement with the Quality of Education	30 January 2024	Rachel Phillips and Gwynn Bassan
Module 5	Equity, Diversity and Inclusion	27 February 2024	Rachel Phillips and Fiona Foreman
Module 6	Effective Governance of Church Schools	26 March 2024	Rachel Norman and Pia Longman
Module 7	Religious Education	16 April 2024	Shaun Burns and Fiona Foreman
Module 8	Collective Worship	7 May 2024	Shaun Burns and Fiona Foreman
Module 9	School Buildings – Governors' Responsibilities	11 June 2024	Paul Forrest and Sally Chapman
Module 10	Recruitment and Selection	2 July 2024	Julie Richardson and Rachel Phillips
Module 11	Personnel Procedures	16 July 2024	Julie Richardson

SDBE GOVERNOR TRAINING PROGRAMME CALENDAR 2023/2024

AUTUMN TERM					
Date	Title	Code	Time	Venue	Page
13 September 2023	Safeguarding for Senior leaders	SGSL1	09.30-12.00	Union Street	9
13 September 2023	Introduction to Managing School Estate: <i>Day 1 of 2</i>	MSE1	14.00 - 16.00	Union Street	10
13 September 2023	The Role of Governors in Headteacher Performance Management	GHPM1	18.00 - 20.00	Union Street	11
19 September 2023	Ofsted – The Governors’ Role	OFG1	18.00 - 20.00	Union Street	12
20 September 2023	Financial Sustainability Workshop	FIN1	09.30 – 15.30	Union Street	13
25 September 2023	Safeguarding for the Governing Body	SGGB1	18.00 - 20.00	Union Street	9
28 September 2023	Induction for New Governors	ING1	18.00 - 20.00	Union Street	14
03 October 2023	Bishop’s Certificate - Module 1: Nature, purpose & ethos of a church school <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
18 October 2023	The Role of Governors in Employee Procedures and Hearings	GEMP1	18.00 - 20.00	Zoom	15
13 November 2023	Self-evaluation and Inspection	SEVI1	18.00 - 20.00	Union Street	16
14 November 2023	Bishop’s Certificate - Module 2: Admission policies – the governors’ role <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
24 November 2023	Introduction to Managing School Estate: <i>Day 2 of 2</i>	MSE2	14.00 – 16.00	Union Street	10
27 November 2023	Help, I’m the New RE Link Governor!	RELG1	18.00 - 20.00	Union Street	17
30 November 2023	Diocesan Foundation Governor’s Annual Conference	DFG1	18.00-20.00	Union Street	-
05 December 2023	Governors’ Role in Leadership and Staff Wellbeing	GWELL1	18.00-20.00	Zoom	18
06 December 2023	Space Makers – The Contemplative Toolkit for Schools	SM1	09.30 – 16:30	Union Street	19
08 December 2023	Developing Vision and Values in a Church School	DVV1	09.30 – 13.00	Union Street	20
12 December 2023	Bishop’s Certificate - Module 3: self-evaluation and inspection <i>For schools signed up to this programme only.</i>	--	18.30 - 20.00	Zoom	5

SPRING TERM					
Date	Title	Code	Time	Venue	Page
11 January 2024	School Visits – Understanding the Governors’ Role	SVG1	18.00 - 20.00	Union Street	21
16 January 2024	The Role of Governors in Employee Procedures and Hearings	GEMP2	18.00 – 20.00	Zoom	15
18 January 2024	Safeguarding for Senior Leaders	SGSL2	09.30 – 12.00	Union Street	9
19 January 2024	Effective Support and Challenge – finding the balance	EFF1	18.00 – 20.00	Union Street	22
23 January 2024	Statutory Inspection of Anglican and Methodist Schools (SIAMS)- An Introduction for Governors	GSiams1	18.00 – 20.00	Union Street	23
30 January 2024	Bishop’s Certificate Module 4: The Curriculum & Teaching, Learning and Achievement within the Quality of Education) <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
01 February 2024	Induction for New Governors (repeat session)	ING2	18.00 – 20.00	Union Street	14
20 February 2024	Spiritual Development for Governors	SDG1	18.00- 20.00	Union Street	29
27 February 2024	Bishop’s Certificate Module 5: Equity, Diversity and Inclusion <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
29 February 2024	The Role of the Chair and Vice-chair of Governors	CHG1	18.00 – 20.00	Union Street	24
05 March 2024	Diocesan RE Link Governors’ Annual Briefing and Training	LINKG	18.00 – 20.00	Union Street	25
26 March 2024	Bishop’s Certificate Module 6: Effective Governance <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5

SUMMER TERM					
Date	Title	Code	Time	Venue	Page
16 April 2024	Bishop's Certificate - Module 7: Religious Education <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
18 April 2024	Induction for New Governors (Repeat session)	ING3	18.00 – 20.00	Union Street	14
24 April 2024	Safeguarding for Senior Leaders (Repeat session)	SGSL3	09.30 – 12.00	Union Street	9
25 April 2024	Schools Buildings – The Governor's Role	SBG1	18.00 – 20.00	Zoom	26
07 May 2024	Bishop's Certificate - Module 8: Collective Worship <i>For schools signed up to this programme only.</i>	--	18.30 – 20.30	Zoom	5
14 May 2024	Admissions in Church of England Schools	ADM1	18.00 – 20.00	Union Street	27
21 May 2024	Ofsted – The Governor's Role (Repeat session)	OFG2	18.00- 20.00	Union Street	12
23 May 2024	Space Makers – the contemplative toolkit for schools (Repeat session)	SM2	09.30 – 16:30	Union Street	19
11 June 2024	Bishop's Certificate - Module 9: School Buildings – Governors' Responsibilities <i>For schools signed up to this programme only.</i>	--	18.30 – 20.00	Zoom	5
25 June 2024	Handling Complaints in Schools	HCS1	18.00 – 20.00	Zoom	28
02 July 2024	Bishops certificate - Module 10: Recruitment and Selection <i>For schools signed up to this programme only.</i>	--	18.30- 20.00	Zoom	5
16 July 2024	Bishops certificate - Module 11: An Introduction to Personnel Procedures <i>For schools signed up to this programme only.</i>	--	18.30- 20.00	Zoom	5

GOVERNOR TRAINING COURSES

Safeguarding for Senior Leaders/The Governing Body

Date: 13 September 2023	SGSL1	09.30 - 12.00
25 September 2023	SGGB1	18.00 - 20.00
18 January 2024	SGSL2	09.30 - 12.00
24 April 2024	SGSL3	09.30 - 12.00

Target Group: Senior Leaders and Governors

Trainer: Pia Longman – Assistant Director

Keeping children and young people safe is central to the work of both the SDBE and schools. The SDBE has developed a half-day training session supporting colleagues to secure a culture of vigilance, to evaluate and where appropriate, strengthen their processes for safeguarding children and young people. Although the Department for Education (DfE) is responsible for setting the statutory guidance in relation to 'Keeping Children Safe in Education', it is Ofsted who make a judgement on the effectiveness and culture of safeguarding within a school setting. An 'ineffective' safeguarding judgement during an inspection has a significant impact on the overall effectiveness judgement for a school even where other areas, such as the Quality of Education may be strong.

This course is designed to support governors in ensuring that safeguarding is effective within schools.

This course will include the following key elements:

- the centrality of developing a safeguarding culture within schools;
- the current statutory DfE requirements in relation to 'Keeping Children Safe in Education';
- information on how inspectors gather evidence of the effectiveness and culture of safeguarding during inspections;
- the role of the governing body in ensuring statutory requirements are fully met;
- the Single Central Record (SCR);
- Safer Recruitment processes.

Introduction to Managing School Estate

Date: Day 1 – 13 September 2023	MSE1	14.00 – 16.00
Day 2 – 24 November 2023	MSE2	14.00 – 16.00

Target Group: Headteachers and members of Premises Committees (governors or school staff serving on a school's Governing Body)

Trainers: Paul Forrest, Buildings and Capital Programmes Manager and Sally Chapman, Buildings and Capital Assistant Manager

The following areas will be covered over this two day course:

Day 1

- the church school context;
- good estates management;
- funding of buildings maintenance;
- working towards “net zero”.

Day 2

- statutory responsibilities and building management;
- health and safety matters;
- buildings insurance and commission building projects.

By the end of the course participants will:

- understand their estate management responsibilities;
- know about the various funding streams available for managing the school estate;
- have a basic understanding of best practise when planning, commissioning and managing building projects.

Prior to the course participants should review the DfE's Good Estates Management guidance available online at [gov.uk](https://www.gov.uk).

The Role of Governors in Headteacher Performance Management

Date: 13 September 2023

GHPM1

18.00 - 20.00

Target Group: Chairs of Governors and governors participating in headteacher appraisals

Trainer: Julie Richardson, Human Resources Adviser

The session covers the timetable, legal duties and the roles and responsibilities of those involved in headteacher appraisal. It also looks at the wider matter of overseeing and supporting a headteacher throughout the academic year including; duty of care, personal/professional supervision, monitoring and feedback.

By the end of the course participants will;

- gain a clearer understanding of the regulatory framework within which headteacher performance management sits;
- increase their confidence in driving and managing the appraisal process for a headteacher;
- have had the opportunity to triage/rehearse any concerns about rights and responsibilities in regard to headteacher performance management;
- take away hints and tips on how to support headteachers (and other school leaders) more holistically.

Delegates will need to consider; their personal objectives for the session and come prepared to confidentially share any notable experience they have in this area and/or any perceived concerns. It would also be helpful if delegates have their Appraisal Policy to hand.

OFSTED – The Governors’ Role

Date: 19 September 2023	OFG1	18.00 - 20.00
21 May 2024	OFG2	18.00 – 20.00

Target Group: Governors in schools expecting Ofsted

Trainer: Pia Longman Assistant Director

This session will give governors the opportunity to explore the current Ofsted inspection framework and their role in leadership and management.

Part of the session will involve governors working in small groups to explore themes from the Education Inspection Framework (EIF).

By the end of the course participants will;

- have a broad understanding of the latest Ofsted framework;
- be aware of themes arising from current inspections.

Financial Sustainability Workshop

Date: 20 September 2023

FIN1

09:30 – 15:30

Target Group: Headteachers, Chairs of Governors and Governing Body members.

Trainers: Pia Longman, Assistant Director and Rachel Phillips, Education Adviser

The Financial Sustainability Workshop is designed to support schools leaders to ensure the long term sustainability of their school community.

The workshop session will include the following:

- an exploration of the current educational landscape in relation to falling pupil roles and the impact on school budgets;
- the role of the SDBE and LA;
- the role of the governing body and finance committee; roles and responsibilities;
- staffing structures and HR update;
- models of school organisation including mixed-age classes;
- models of school-to-school collaboration to secure school sustainability.
- an approach to forensically exploring the school budget and identifying potential savings;
- effective management of buildings.

By the end of the course participants will:

- have an understanding of the key factors affecting sustainability with school;
- have considered a range of practical steps which can be taken to support long term sustainability.

Delegates are asked to bring the following to the session, in either hard or soft copy;

- the current school budget for 2023/24;
- a 3 year budget projection;
- a staffing structure chart, including the (fte) figures;
- the school pay policy;
- any financial action plans, for example, financial recovery plan;
- minutes of the finance committee and full governing body for the previous year.

Induction for New Governors

Dates	28 September 2023	ING1	18.00 – 20.00
	01 February 2024 (<i>Repeat session</i>)	ING2	18.00 – 20.00
	18 April 2024 (<i>Repeat session</i>)	ING3	18.00 - 20.00

Target Group: New Governors

Trainer: Rachael Norman, Governance Adviser

These sessions aim to provide information about the nature of Church schools for new governors and an overview of roles and responsibilities of governors.

By the end of the course participants will;

- have the skills and knowledge that will assist them in making an effective contribution to meetings;
- have knowledge of their role and responsibilities;
- have strategies for getting to know their school.

The Role of Governors in Employee Procedures & Hearings

Date	18 October 2023	GEMP1	18.00 – 20.00
	16 January 2024	GEMP2	18.00 – 20.00

Target Group: Chairs of Governors and governors involved in staffing matters

Trainer: Julie Richardson, Human Resources Adviser

The session provides information on the legal responsibilities governors have in relation to employment procedures and the practical roles they might fulfil. Governors will have the opportunity to explore how Policy and Procedure underpin their approach and how they might execute their responsibilities most fairly, equitably and effectively; always with the utmost consideration and care for all parties concerned.

By the end of the course participants will;

- have gained a clearer understanding of the legal framework within which all employment procedures are carried out;
- have increased their confidence in managing and/or contributing to employment procedures;
- have had the opportunity to confidentially triage any ongoing employment issues and/or rehearse any concerns/strategies;
- have taken away hints and tips on how to both support and challenge all parties involved in employment procedures in order to ensure everyone is treated fairly and equitably.

Delegates will need to consider; their personal objectives for the session and come prepared to confidentially share any notable experience they have in this area and/or any perceived concerns. It would also be helpful if delegates have either read or have access to the Employment Policies and Procedures for their school for the session.

Includes pre-reading. Approximately 30 minutes, distributed 10 days in advance.

Self-evaluation and Inspection

Date: 13 November 2023

SEVI1

18.00 – 20.00

Target Group: Governors and Headteachers

Trainer: Pia Longman, Assistant Director

This training will give an overview of the purpose of self evaluation for school improvement, and the range of evidence that schools may wish to consider having in place in order to self-evaluate effectively. There will be practical guidance on how governors can support self-evaluation and monitoring in their schools. The session will include information on the Statutory Inspection of Anglican and Methodist Schools (SIAMS) Schedule and the Education Inspection Framework. (E.I.F)

By the end of the course participants will;

- have a broad understanding of the latest Ofsted and SIAMS evaluation schedule;
- have time to discuss and examine different evidence which contributes to self-evaluation.

Participants should bring a copy of their school's latest self-evaluation form to the session. Copies of the SIAMS schedule and Ofsted framework will be available.

Help, I'm The New RE Link Governor!

Date: 20 November 2023

RELG1

18.00 – 20.00

Target Group: New RE Link Governors

Trainers: Shaun Burns, Primary Religious Education Adviser and Fiona Foreman, Secondary Religious Education Adviser

The RE Link Governor is a key person in the school, providing a bridge between the RE Subject Leader and the rest of the school's Governing Body. Along with the RE Subject Leader and the headteacher they are responsible and accountable strategically for the school's provision of Religious Education (RE).

This training will introduce new RE Link Governors of diocesan Church of England Schools to their special role and equip them to be able to carry it out effectively. It will include the use of the SDBE Policy on RE and The RE Statement of Entitlement from The Church of England.

By the end of the course participants will;

- be clear on the role of an RE Link Governor;
- have knowledge of the distinctive nature of RE;
- be aware of RE's unique contribution to wider school life and the school's Christian distinctiveness;
- be equipped with resources that can support RE Link Governors of diocesan Church of England schools in their role.

Governors Role in Leadership and Staff Wellbeing

Date: 05 December 2023

GWELL1

18.00-20.00

Target group: Headteachers/Chairs of Governors/Senior Leaders/Wellbeing Leaders/HR Managers/Governors with a staffing portfolio

Trainer: Julie Richardson, Human Resources Adviser

By the end of the course participants will;

- have gained a clearer understanding of the legal responsibilities that underpin a wellbeing strategy;
- have increased their confidence in supporting the development, introduction and embedding of a wellbeing programme;
- have considered how to use the SDBE Model Wellbeing Toolkit as an effective resource in schools and as a framework to deliver a wellbeing strategy;
- have understood the role of performance management in delivering a wellbeing strategy;
- have had the opportunity to reflect upon and improve their understanding of the importance of staff wellbeing and what employers can do to support staff to feel valued, cared for, considered, trusted and appropriately responsible at work.

All delegates will be sent the SDBE Model Wellbeing Toolkit electronically in advance of the session. Reading it briefly through ahead of the session will take approximately 1 hour.

Space Makers – the contemplative toolkit for schools

Date: Day 1 – 06 December 2023	SM1	09.30 – 16.30
Day 2 – 23 May 2024 (<i>Repeat Session</i>)	SM2	09.30 – 16.30

Target Group: Any staff member who has interest in or responsibility for wellbeing

Trainer: Fiona Foreman, Mental Health and Wellbeing Adviser

As young people become increasingly connected technologically, they're in danger of becoming less and less connected with their families, communities, and with the possibility of a relationship with God. This inclusive *Space Makers* contemplative toolkit, developed by the Oxford Diocesan Board of Education, is part of the Church's distinctive response to these acute mental health needs. It is founded on pathways that have resourced, renewed and healing Christians for thousands of years.

Space Makers is focused on five practices, Stilling, Noticing, Dwelling, Mending and Blessing. Sessions are designed for the five days of the working school week although there is flexibility and some schools may prefer to use the practices once a week for five weeks or perhaps intensely throughout a single week.

By the end of the course participants will;

- understand the background of, and be equipped to, deliver the five daily meditative exercises to a class of pupils;
- have experienced the five practices during the day and share your experiences with other learners;
- have evidence for SIAMS of spiritual impact in your school;
- be a little more peaceful and anchored in your own life.

Developing Vision and Values in a Church School

Date: 08 December 2023

DVV1

09.30 – 13.00

Target Group: Headteachers, senior leaders, Chairs of Governors

Trainer: Rachael Norman, Governance Adviser

This session will give colleagues an overview of how to explore and refine your school's vision and values. There will be particular links to the Church's Vision for Education and how the school can use this inspiration to inform a narrative which will keep everyone united in purpose.

The training will explore;

- practical tasks to engage your school community;
- the seven strands of the SIAMS framework and the overarching role of school Vision;
- developing the Vision from a rich set of values;
- shaping priorities from the starting point of the school vision.

By the end of the course participants will;

- understand how the school's Vision can shape all aspects of provision and drive school improvement;
- understand the importance of a values driven education;
- appreciate the way in which all members of the community can flourish in a school with a strong vision that is underpinned by Christian values.

School Visits – Understanding the Governors’ Role

Date: 11 January 2024

SVG1

18.00 - 20.00

Target Group: Governors

Trainer: Rachael Norman, Governance Adviser

Governors undertake important responsibilities and in order to do so effectively they need to understand the context in which their school operates. Visits during working hours are vital in enabling governors to understand their school.

By the end of the course participants will;

- be able to carry out effective school visits and provide practical examples of how to conduct a visit including how to:
 - prepare for a visit;
 - focus a visit to a classroom;
 - report back on a visit.

This session will also assist governors in providing evidence to Ofsted and SIAMS that they understand the need to monitor what is happening in their school and have a clear understanding of their role in supporting and challenging the school to improve.

Delegates are asked to bring their school improvement plan.

Effective Support and Challenge – Finding the balance

Date: 19 January 2024

EFF1

18.00 - 20.00

Target Group: Governors

Trainer: Gwynn Bassan, Education Adviser

This course will explore the role of the governing board in monitoring, challenging and supporting the work of the school.

- How effective support and challenge fits within other governors' roles;
- effective strategies in being challenging yet supportive;
- a comprehensive understanding of the different sources of information available to governors;
- the role of the governing board within the Ofsted framework;
- asking questions and making judgements to support the school's self-evaluation.

By the end of the course participants will;

- appreciate the importance of being supportive but challenging and to feel confident in this role;
- understand the role of support and challenge and its impact on the school's self-evaluation;
- be aware of the range of information and data available.

Statutory Inspection of Anglican and Methodist Schools (SIAMS) – An Introduction for Governors

Date: 23 January 2024

GSIAMs1

18.00 - 20.00

Target Group: New governors and those governors who wish to bring their knowledge up-to-date

Trainer: Shaun Burns, Primary Religious Education Adviser

This session outlines the SIAMS process and how a school needs to prepare for a SIAMS inspection.

It will include information on:

- the purpose and focus of a SIAMS inspection;
- the way in which the inspection is conducted;
- the school self-evaluation process which accompanies the SIAMS inspection;
- the role of governors in the process;
- sources of advice and support.

By the end of the course participants will;

- be clear on what is required of schools;
- be clear on what to expect of a SIAMS inspection;
- know what the 'next steps' are for their school.

The Role of the Chair and Vice-chair of Governors

Date: 29 February 2024

CHG1

18.00 - 20.00

Target Group: Chairs & Vice-chairs of governors

Trainer: Rachael Norman, Governance Adviser

Chairs of governors play an important role in leading the governing body and vice-chairs also carry out an important function in assisting in leading the governing body and supporting the Chair.

This session will:

- examine the role of the Chair and vice-chair and relationships with the headteacher;
- look at team work and training issues;
- examine the expectations of Ofsted and SIAMS of the governing body;
- provide practical advice on agendas, committees and meetings;
- provide an opportunity to meet other new Chairs and vice-chairs of governors.

By the end of the course participants will;

- have a deeper understand of the role as a Chair or Vice-Chair of Governors within a Church of England School.

Diocesan RE Link Governors' Annual Briefing and Training

Date: 05 March 2024

LINKG

18.00 - 20.00

Target Group: Diocesan RE Link Governors

Trainers: Shaun Burns, Primary Religious Education Adviser & Fiona Foreman, Secondary Religious Education Adviser

The Diocesan RE Link Governor is a key person in the school, providing a bridge between the RE Subject Leader and the rest of the school's Governing Body. Along with the RE Subject Leader and the headteacher, they are responsible and accountable strategically for the school's provision of RE.

This annual briefing and training will support Diocesan RE Link Governors in their role. The training will include the latest developments in Religious Education and the Statutory Inspection of Anglican and Methodist Schools (SIAMS) within the diocese and the wider world and how these relate to the RE Diocesan Link Governor; RE's contribution to the school's Christian vision and the opportunity to look in depth at an element/elements of being a Diocesan RE Link Governor.

By the end of the course participants will;

- be clear on their role in the school's Faith Group and the SIAMS process;
- have the latest resources to support RE Link Governors in their role;
- have met and networked with other Diocesan RE Link Governors;
- have had the chance to ask questions about their role.

School Buildings – The Governor’s Role

Date: 25 April 2024

SBG1

18.00 – 20.00

Target Group: Governors

Trainer: Paul Forrest, Buildings and Capital Programmes Manager

This session aims to focus on:

- the respective roles of the governors, their professional consultants, the Diocesan Board, Local Authority and DfE in building maintenance and development;
- procedures for ensuring satisfactory completion of a building project;
- your role in the strategic long-term management of school estate.

By the end of the course participants will;

- understand their collective estates management responsibilities;
- know about the various funding streams available for managing the school estate;
- gain a strategic overview of a school’s statutory responsibilities;
- understand their role in the strategic planning and management of the school’s estate.

Participants are encouraged to review the DfE’s *Good Estates Management* guidance, which is available online at gov.uk.

Admissions in Church of England Schools

Date: 14 May 2024

ADM1

18.00 – 20.00

Target Group: Governors and Senior Leaders

Trainer: Shelagh Moosavi, Admissions Adviser

Admissions is a key responsibility for the Governing of a Church of England school. This session will examine the issues surrounding a review of the school's admission policy.

The following will be covered:

- timescales for consultation;
- key components of admission policies;
- clear, fair and objective admission criteria;
- definitions.

The session will provide practical examples and enable governors to understand the implications of changing criteria. It will emphasise the need for clarity and transparency in admission arrangements.

By the end of the course participants will:

- have a clear understanding of the admissions process as recommended by the SDBE;
- know the difference between the various admissions options Church of England schools can choose to follow;
- be confident of the timescales, process and procedures to be followed when dealing with admissions.

Handling Complaints in Schools

Date: 25 June 2024

HCS1

18.00 - 20.00

Target Group: Governors and Senior Leaders

Trainer: Pia Longman, Assistant Director

Relationships in Church schools are founded on Christian values of love and forgiveness and it is all the harder when things go wrong. Schools will receive complaints from time to time and this session will provide governors and headteachers with the skills to handle complaints effectively. There will be information on the various stages in the complaints procedure with reference to Diocesan and DfE guidance.

We will examine the roles of the Governing Body and governors and look at case studies giving practical examples both of the pitfalls to avoid and good practice in handling complaints.

By the end of the course participants will;

- have a clear understanding of the complaints process as recommended by the SDBE;
- know the difference between a concern and a complaint;
- be confident of the process and procedures to be followed when dealing with a complaint.

Spiritual Development for Governors

Date: 20 February 2024

SDG1

18.00-20.00

Target Group: All Governors

Trainer: Shaun Burns, Spiritual Development Adviser and Fiona Foreman, Mental Health, and Wellbeing Adviser

Spirituality is a key area for nurturing and developing within everyone. It can impact deeply on an individual's life, character, faith and beliefs. In the church school context it can and should also make a powerful contribution to the school's Christian distinctiveness.

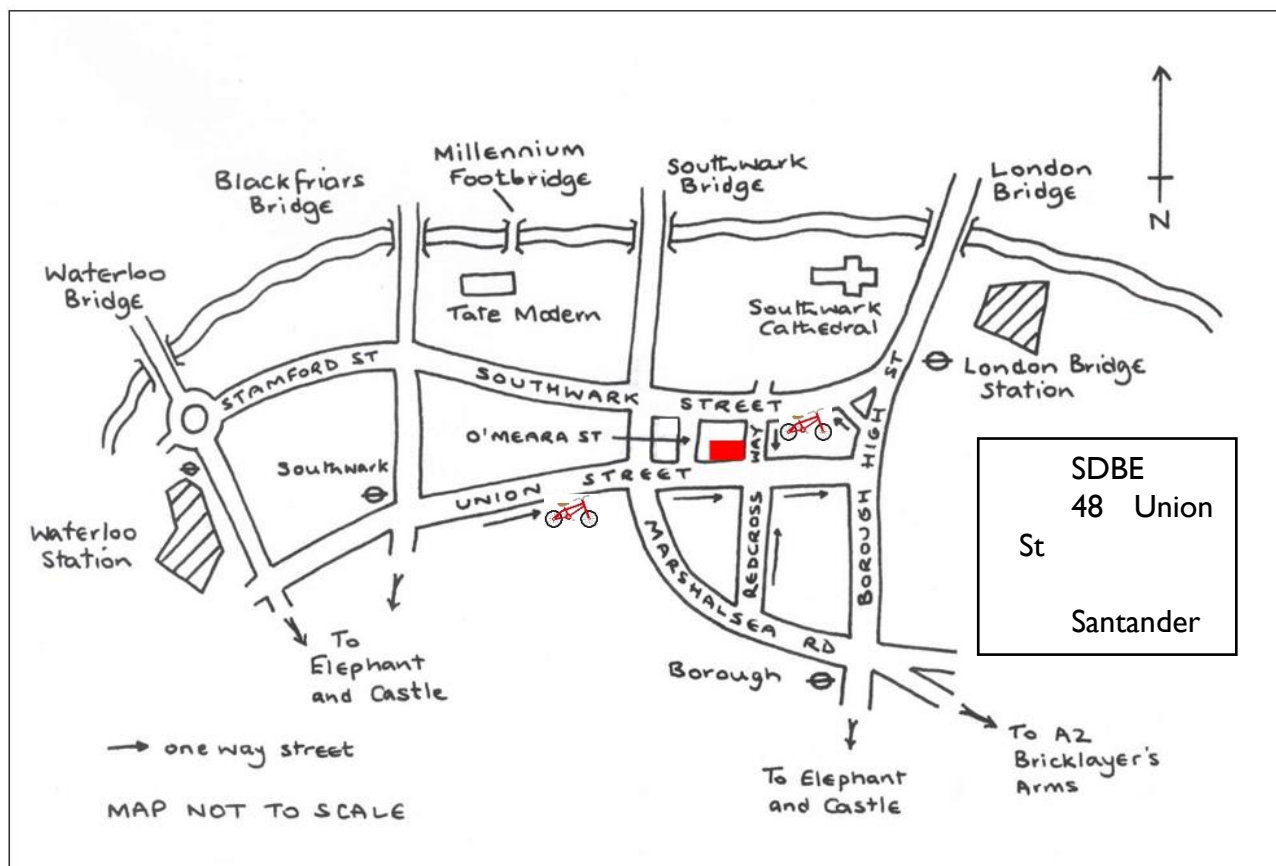
For spiritual development to be the most meaningful and effective, it needs to be part of a pupil's holistic education. A school needs to develop a shared interpretation of spirituality and ensure that opportunities for developing spirituality are planned for throughout school life. A Church of England school has a particular responsibility for growing this within its Christian context and to reflect its Christian vision.

This session will include models of spiritual development; how spiritual development links with Religious Education (RE), other curriculum areas and Collective Worship. There will also be a look at Spirituality in the Statutory Inspection of Anglican and Methodist Schools (SIAMS) Framework.

By the end of the course participants will;

- have a deeper understanding of Spiritual, Moral, Social and Cultural development (SMSC) within a Church of England context;
- comprehend the importance of a school developing a shared interpretation of spirituality and in relation to its distinctively Christian vision;
- have an awareness of SMSC as inspected under SIAMS

TRAVEL INFORMATION



Walking

The SDBE is located in central London close to Borough and London Bridge Stations.

Suggested app to find walking routes:

<https://citymapper.com/london>

Public Transport

London Bridge – 10 minute walk

London Bridge Station – Jubilee and Northern Line

Waterloo – 20 minute walk

Borough – Northern Line a 5 minutes walk

For up to date travel information, please check: <https://tfl.gov.uk/>

Cycling

There are cycle racks available.

The nearest Santander cycling racks are located a 5minute walk away:

Hop Exchange, The Borough

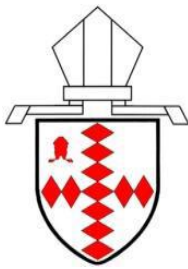
Union Street The Borough

Map with availability of cycles:

<https://tfl.gov.uk/modes/cycling/santander-cycles/find-a-docking-station>

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<http://education.southwark.anglican.org/>