



NUTFIELD CHURCH (C OF E) PRIMARY SCHOOL



Playground Safety Risk Assessment

Date of latest review: Spring 2024	Date of Next Review: Spring 2025	Assessed by: Imogen Woods and Daniel Walker-Cheetham	Persons consulted: Fred Kolndreu and Serena Fowler
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PROCESS/ACTIVITY	HAZARDS IDENTIFIED	PERSONS AT SIGNIFICANT RISK	EXISTING CONTROLS	ARE EXISTING CONTROLS ADEQUATE?	WHAT ADDITIONAL CONTROLS ARE REQUIRED?
School break and lunchtimes	Pupils leaving the play area without permission, and becoming unsupervised	Pupils	– Safe design of play space. – Satisfactory pupil / supervisor ratios. – Formal training and instructions for supervisors. – Strategic positioning of supervisors, including ensuring that very young pupils are unable to slip between the railings on the lower playground, and no entry to Wildlife Area unless pupils are under staff supervision. – Formal termly premises safety inspection and recording of play site and perimeter by the Premises Manager and School Business Manager. – Pedestrian gate opened at 8.30am and locked at 8.55am. – Gate remains locked until 3.10pm and then opened until 3.30pm for parents to collect their children.		

School break and lunchtimes	Falls/collision with equipment or another child	Pupils	– Adequate supervision in place. – Gym and equipment maintenance contract with Surrey Twelve15 includes equipment used at playtimes. Annual service, latest service 04/04/2023. Next service booked for 09/04/2024. – Staff carry out visual inspection of play equipment before use by pupils. – Reporting and ability to take equipment out of use when faulty.		
School break and lunchtimes	Tractor/grass cutting equipment has to be driven across lower school playground to access grounds at rear of the school	Pupils	– School grounds maintenance Agreement with SJP Garden Machinery Repairs. Grounds maintenance completed when school not in session. – Grounds maintenance contractor has to sign in at the School Office if necessary to work on site when school in session. – School Office staff determine whether it is safe for equipment to be driven to rear of school.		
School break and lunchtimes	Slip or trip accidents/injuries	Pupils	– Basic first aid kit taken outside – Injuries and head bumps recorded on an accident form by supervisors which is stored centrally by the School Office. – Any serious injuries, or where child giving cause for concern, then child is escorted to School Office for first aid. Any head injuries, letter given to pupil to hand to Class Teacher, to discuss with and hand over to parent. – Supervisors liaise with Class Teacher with details of any accident/incident.		

			– Emergency/support procedures devised and included in Supervisors training. – Staff not to carry hot drinks when supervising (except using thermos protected covered flasks). – Formal termly premises safety inspection and recording of play site and perimeter by the Premises Manager and School Business Manager.		
School break and lunchtimes	Faulty equipment	Pupils	– Staff carry out visual inspection of play equipment before use by pupils. – Gym and equipment maintenance contract with Surrey Twelve15 includes equipment used at playtimes. Annual service, latest service 04/04/2023. Next service booked for 09/04/2024.		
School break and lunchtimes	Intruders on the site during critical/vulnerable times	Pupils and staff	– Emergency plan – all staff aware of emergency procedures. – Fire and lockdown procedures visible on walls of all classrooms and rooms around the school.		
School break and lunchtimes	Adverse weather: High UV levels, extreme heat or cold, ice and snow	Pupils and staff	– Drinking water available. – Shade provided. – Promotion of sun protection. – Staff and pupils in appropriate clothing. – Adverse weather procedures in place for clearing snow, gritting areas and clearing of leaves.		