

Nutfield Church (C of E) Primary School



Record of Fire Drills and Instruction

Date and Time of Drill	Persons attending, time taken to evacuate and other considerations	Signed
Monday 5 th February 2024 at 9:30am	Planned fire drill. Alarm sounded at 9:30am. All at fire assembly point lined up, children quiet, registers checked and called in 2 minutes 6 secs. All year groups were in the correct positions. All classes had their emergency grab bags. The Office Manager took the KS1 medicines with her, as per the protocols, along with the Office grab bag from the SBM Office. IW thanked everyone for evacuating in a calm manner and reminded the children of the importance of remaining quiet. Staff, students and visitors returned to the building at 9:35am. <u>Actions:</u> None	Imogen Woods