

Nutfield Church (C of E) Primary School



Record of Fire Drills and Instruction

Date and Time of Drill	Persons attending, time taken to evacuate and other considerations	Signed
Tuesday 29 th October 2024 at 15:22	Unplanned fire drill. Alarm sounded at 15:22. The School was out for October half term. No Teachers, staff or pupils were on site at the time of the alarm. Robert Adams from Inspiral Flooring was in the library fitting new carpet. FK was outside the building at the time of the alarm FK evacuated the building before carrying out checks of the area to ensure nobody was in the building. FK checked the fire alarm panel to seek the source of the fire/activation. The panel showed the Library detector as the source. FK checked around the Library area to ensure that no signs of fire were visible. It was believed that the fumes from the flooring adhesive may have triggered the sensors so FK opened all doors and windows. FK Reset the alarm panel at 15:35	Maryanne Boon