Nutfield Church (CE) Primary School
59 Mid Street, South Nutfield
Surrey RH1 4JJ

2025/26 Budget Proposal

Overview of forecasted Expenditure and three year plan

AGENDA

01

Review of 2024/25 Budget

Look back at how the school has performed against last year's budget submission

02

2025/26 Budget Guidance

Recommendations from DfE & LA in planning future revenue and expenditure

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2025/26 Schools Funding

Provisional funding levels based on formula funding and

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Forecasted Expenditure

Outlooked expenditure by CFR spend category

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Three Year Plan

Anticipated revenue and costs including out turn 2025-2028

06

Schools Financial benchmarking

How our finances compare to similar schools

Introduction

Schools are required to produce a budget plan detailing estimates of expenditure for the forthcoming financial year. Schools must make every effort to balance their budget within the resources they have available to them, as any deficit will require repayment. Schools have no legal powers to set deficit budgets, and the local authority has no power to write off one.

From April 2021 governing bodies have been required to submit a three-year budget forecast each year to confirm schools are undertaking effective financial planning. By using indicative budget and projecting expenditure, the school must estimate its financial position in future years and take appropriate action, where appropriate, to avoid potential deficit.

The preparation of a draft budget would normally commence in the autumn term with schools required to submit their draft budget to the local authority by 30 November.

The 2025/26 planning cycle was delayed by 3 months due to changes in central government and uncertainty around funding of changes to costs of employment.

As a result, schools are not required to submit a draft version of their budget to Surrey County Council unless that budget forecasts a deficit or significant restructuring to avoid a budget deficit submission.

Governors are, however still required to formally sign off the school's draft budget irrespective of any requirement to submit. This must be completed by 14th February 2025.

Given that a normal financial planning cycle would see schools refining budgets for final submission in the spring term, based on forecasted outturns, it is likely that the draft budget that is proposed in this document will likely be a close approximation of the final budget which is expected to be submitted by the end of April at the latest.

LINK TO GUIDANCE [DOCUMENT]

01

Review of Financial Performance 2024/25

2024/25 Forecast

Income forecasts for the following year is driven by guidance from the LA, so even at the draft budget stage, schools can be clear on centralised funding levels for the next 12 months.

Costs projections submitted in April 2024 used a mixture of standardised inflationary recommendations from SCC supplemented with local knowledge of planned expenditure and projected changes in circumstances.

Our final budget submission concluded that we would experience an in-year deficit of £93k in 2024/25 carrying forward £72k of uncommitted funding.

Community focused revenues were assumed to be £103k generating a “profit” of £27k to cement a healthy carry forward of £139k of local reserves.

Over the planning period however, the budget suggested an increasing reliance on Community focused funding to underpin the schools finances with carry forward dropping to £50k & £47k in Pupil & Community reserves respectively.

PUPIL FOCUSED

TOTAL - Pupil Focused Revenue Funding & Income		**1,118,045**		**1,117,993**		**1,116,682**	
TOTAL - Pupil Focused Revenue Expenditure		**1,211,453**	108.8%	**1,206,460**	108.3%	**1,209,968**	108.8%
Pupil Focused Revenue Balances At Year-End							
	Balance Brought Forward from Previous Yrs	167,440		154,032		145,565	
	In-Year Surplus (Deficit)	(93,408)		(88,467)		(93,287)	
B01/02	**Total Balance To Carry Forward**	**74,032**		**65,565**		**52,278**	
	In-year Surplus(Deficit) as a % of b/f balance	**-55.8%**		**-57.4%**		**-64.1%**	
B01	*Committed Balance*	-		-		-	
B02	*Uncomitted Balance*	*74,032*		*65,565*		*52,278*	
	Total Balance to Carry Forward	***74,032***		***65,565***		***52,278***	

COMMUNITY FOCUSED

Community Focused Revenue Brought Forward Balances				
OB02	Community Focused Brought Forward	122,139	139,179	91,003
OB02a	Transfer to Pupil Focused Brought Forward	(10,000)	(80,000)	(80,000)
TOTAL		**112,139**	**59,179**	**11,003**
Community Focused Revenue Funding & Income				
I16	Community Focused Sch Funding/Grants	-	-	-
I17	Community Focused Sch Facilities Income	103,000	107,000	112,000
TOTAL		**103,000**	**107,000**	**112,000**
Community Focused Revenue Expenditure				
E31	Community Focused School Staff	67,854	67,140	67,752
E32	Community Focused School Costs	8,106	8,036	8,144
TOTAL		**75,960**	**75,176**	**75,896**
Community Focused Revenue Balances At Year-End				
	Balance Brought Forward from Previous Yrs	112,139	59,179	11,003
	In-Year Surplus (Deficit)	27,040	31,824	36,104
B06	**Balance to Carry Forward**	**139,179**	**91,003**	**47,107**

2024/25 Actuals & Outturn (Pupil Focused)

There were variations to budget and circumstantial impacts to expenditure throughout the year which influenced our performance however close financial management contained any risk to budget.

Changes to Revenue Funding

- Increase of 21k on formula Funding allocation as part of a year end reconciliation from SCC
- High Needs Top up Funding (including ISPSB) increased by £4.5k due to additional pupils in scope
- 2.5k holiday vouchers for children eligible for benefit-related Free School Meals
- Overall, total revenue funding was £24.1k higher than had been anticipated in the final budget submission

Total Revenue Expenditure

- Staff costs were £24k higher than expected overall.
- Teaching staff costs were £6.5k Lower, offset by higher agency supply costs
- A £6k increase in support staff costs was primarily driven by an unplanned pay increase in June.
- Premises costs were underspent by £6k mainly as a result of energy cost controls
- The projected outturn for revenue Expenditure is £24.5k over

Overall our projected forecast of outturn for the pupil focused is an in year deficit of £92.5k vs a budgeted deficit of £93.4k. This demonstrates an excellent level of financial control in the light of some unexpected financial headwinds

Link to P9 FMR

Link to P9 FMR Notes

2024/25 Actuals & Outturn (Community Focused)

There were variations to both revenue and operational costs which influenced the forecasted outturn through 2024/25 as summarised below.

Changes to Revenue Income

- Projected incomes of £103k had been based on prior year performance and followed increases to session rates from September 2024.
- Ark has operated close to capacity throughout the year resulting in a projected outturn of £125.5k
- The overperformance in revenue achievement in the financial year is therefore likely to be around £22.5k
- This has been achieved through strict adherence to notice periods and office staff proactively filling vacancies as they arise.

Changes to Expenditure

- Significant savings have been made in staff resource costs by backfilling absences with SLT & Premises resource.
- Total saving for the full year is projected to just short of £10k
- Play and catering resources are marginally overspent (5%) however this figure is low in actual terms at around £250.

As a result of the financial prudence in Ark management, our wrap around care provision continues to underpin a healthy financial position overall with total in year profits (48%) sitting at £60k and yielding a cumulative balance to carry forward of £172k

Link to P9 FMR

Link to P9 FMR Notes

02

2025/26 Budget Guidance

Specific Guidance for Income Funding

To verify 2024/25 funding and estimate funding for 2025/26 and beyond, schools should use the appropriate verification and forecasting tool published by the Schools Funding Team.

Both committed and uncommitted balances for pupil focused revenues should be declared as balance brought forward

No funding should be assumed for Holiday Free School meals as this funding remains unconfirmed from DFE

Teacher's Pay Additional Grant has been merged into formula funding thus schools should not assume any additional funding from these grants

Coronavirus Recovery Premiums and the COVID Catch Up Premium available in previous years will not be available for 25/26 financial Year

Whilst there is no commitment to either full or partial funding of Employers National Insurance & LET changes, the cost should be assumed in funding calculations

LINK TO GUIDANCE DOCUMENT

Specific Guidance for Expenditure

Although inflation has reduced, there remains economic uncertainty; this may impact on the costs of resources, pay increases, and the price of contracts and services.

Any inflationary increases in local contracts and supplies may be known at school level, and some services may have a greater increase applied to them than others. Where local information is unavailable, it is recommended that schools apply Surrey's corporate rate of inflation for non-salary expenditure, used for departmental budgeting purposes; it is recommended to include a 2% increase in 2025/26.

The decision on the increase in teacher's pay will not be known for definite until later this year. the DfE anticipates that an award of 2.8% would apply teacher's pay from September 2025.

No further cost of living increases should be included for Years 2 and 3, except the full year impact of the September 2025 increase to teachers' pay.

For budgeting purposes, it is recommended that schools apply 3.0% increase to all support staff pay from April 2025.

Our recommendation for draft budget forecasting purposes is to add 4% for Gas and 2% for Electricity to 24/25 prices

2025/26 Schools Funding

Funding and Income

		Year 1 2025-26	Year 2 2026-27	Year 3 2027-28
PUPIL FOCUSED				
Pupil Focused Revenue Brought Forward Balances				
OB01	Pupil Focused Brought Forward-Committed	6,000	-	10,000
OB01a	Pupil Focused Brought Forward-Uncommitted	66,594	66,567	74,708
OB01b	Transfer from Community Focused B/fwd	28,129	-	-
TOTAL		**100,723**	**66,567**	**84,708**
Pupil Focused Revenue Funding & Income				
I01	Funds delegated by the Local Authority	1,072,894	1,077,236	1,085,487
I02	Funding for Sixth Form Students	-	-	-
I03	High Needs Top-Up Funding	22,046	22,046	3,228
I04	Funding for Minority Ethnic Pupils	-	-	-
I05	Pupil Premium	31,780	31,780	31,780
I06	Other Government Grants	-	-	-
I07	Other Grants and Payments Received	-	-	-
I08a	Income from Letting Premises	-	-	-
I08b	Other Income from Facilities & Services	2,840	2,840	2,840
I09	Income from Catering	-	-	-
I10	Rcpts from Supply Teacher Insurance Claims	16,830	-	-
I11	Receipts from Other Insurance Claims	-	-	-
I12	Income from Contributions to Visits etc.	3,800	3,800	3,800
I13	Donations and/or Voluntary Funds	3,000	3,000	3,000
I15	Pupil Focused Extend. Sch Funding/Grants	-	-	-
I18	Additional Grant for Schools	67,300	68,001	68,001
TOTAL		**1,220,490**	**1,208,703**	**1,198,136**

Funding for the 2025/26 financial year is set via a number of formula funding calculators which calculates a best estimate of incomes for the coming financial year.

Pupil Focused Brought Forward-Committed are funds earmarked for specific purposes in subsequent financial years (e.g. longer term savings for a capital project or commitments for a purchase already instructed but not invoiced). Uncommitted balances are the remainder of the carry forward from the previous financial year.

Community Focused B/fwd relates to funding transferred from The Ark

Funds Delegated by the LA represents baseline funding made available to all schools on a per child basis

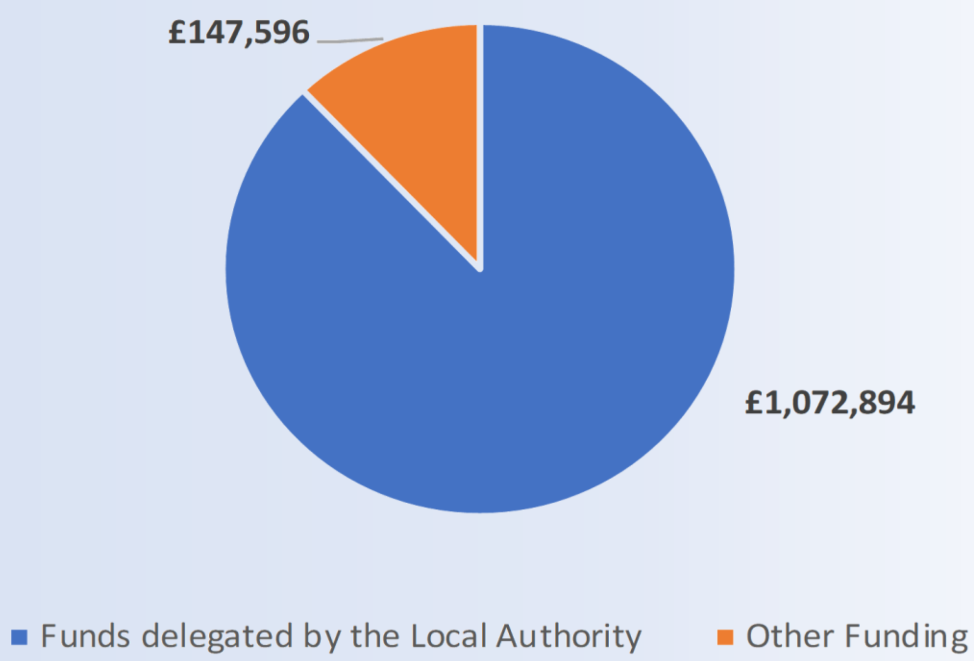
High Needs top up funding is provided for individual children who's educational needs are supplemented by An Education, Health and Care Plan

Pupil premium is a funding designed to improve educational outcomes for disadvantaged pupils

LINK TO BUDGET PREPARATION DOCUMENT

Funding for 2025/26 - £1,220, 490

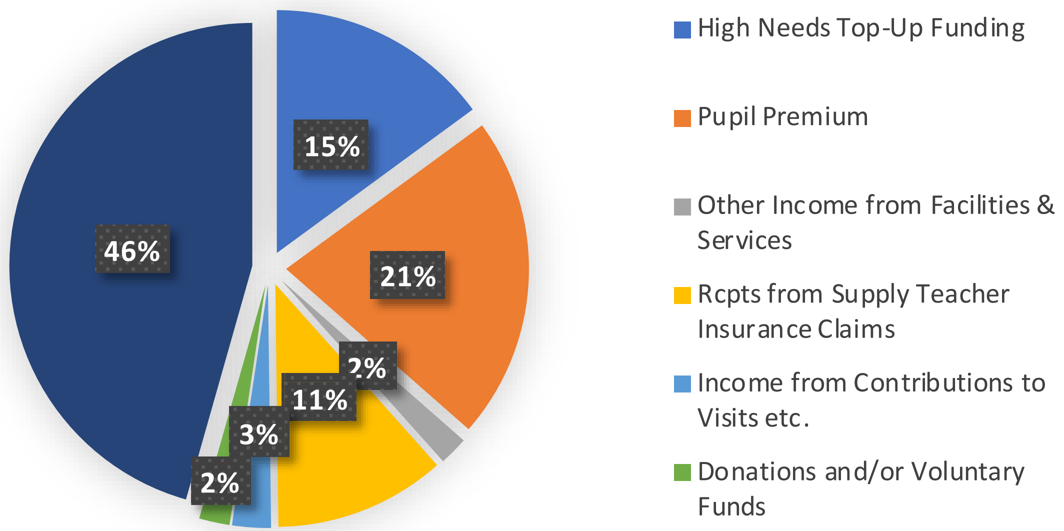
Funding Split (£)



88% of all funding provided by the LA is via Standard Delegated Funding. This funding is based on current pupil numbers of 207 to July and across 208 pupils from September. Funding is £5158 per pupil.

- High Needs Top Up Funding (£22k) reflects the 4 *EHCP* pupils presently in school
- Pupil Premium (£31.7k) is based on the *Income Deprivation Affecting Children Index* of current pupils postcodes
- Supply Teacher Insurance Claims relates to income from absence insurance (£16.8k)
- Other Income from facilities & services (£67k) is derived from Universal Infant Free School meals (£49k) and Primary PE Grant (£18k)

Distribution of Other Funding



Income from Community Focused

COMMUNITY FOCUSED

Community Focused Revenue Funding & Income				
I16	Community Focused Sch Funding/Grants	-	-	-
I17	Community Focused Sch Facilities Income	128,049	130,609	133,221
TOTAL		**128,049**	**130,609**	**133,221**

2025 budgeted income from our wrap around care provision reflects the continued success and popularity of the service.

Assumptions have been made that the current levels of occupancy are maintained and the we continue to be able to implement the same level of control as seen throughout the current academic year.

Our budgetary assumptions include increased staff costs of 3% plus the recent increase in Employer's National Insurance and the impact of the change in the Lower Earnings Threshold. We have also experienced a 30% increase in the cost of food supplies over the last financial year.

As a result our budget assumes a 2% inflationary rise n fees in order to maintain the funding levels that flow into the Pupil focused budget.

LINK TO BUDGET PREPARATION DOCUMENT

04

Forecasted Expenditure 2025/26

Overview of Changes in Expenditure 2025/26

			2024/25		2025/26	Difference (£)		
Pupil Focused Staffing								
E01	Teaching Staff	£	635,691	£	606,503	-£29,188.00	-5%	Driven by reduction in DHT to AHT + M6 to M1. + Reduction to M4/5 from Agency Supply
E02	Supply Teaching Staff	£	5,949	£	-	-£5,949.00	-100%	Moved to (E26) Agency Supply Teaching
E03	Education Support Staff	£	154,473	£	160,054	£5,581.00	4%	Inflationary Rise + 5hrs Farm Mgr
E04	Premises Staff	£	38,534	£	40,576	£2,042.00	5%	£400 in FK "other Payments" that need to understand
E05	Admin & Clerical Staff	£	89,390	£	91,536	£2,146.00	2%	Inflationary Rise
E07	Costs of Other Staff	£	33,913	£	30,143	-£3,770.00	-11%	Midday Meals Supervisors down 1 head on PY
E08	Indirect Employee Expenses	£	14,848	£	510	-£14,338.00	-97%	One off Employment cost in 2024 not in 2025/26
E09	Development & Training	£	6,150	£	4,080	-£2,070.00	-34%	Reduction of SBM training cost (£2400) plus inflation
E10	Supply Teacher Insurance	£	7,233	£	7,450	£217.00	3%	Infationary rise
TOTAL		£	986,181	£	940,852	-£45,329.00	-5%	**Key Drivers - Reduction in Teaching Staff Costs + Absence of One Off employment cost from 2024**
Pupil Focused Premises								
E12	Building Maintenance & Improvement	£	5,000	£	5,100	£100.00	2%	Infationary rise
E13	Grounds Maintenance & Improvement	£	9,485	£	9,675	£190.00	2%	Infationary rise
E14	Cleaning & Caretaking	£	11,230	£	11,445	£215.00	2%	Infationary rise
E15	Water & Sewerage	£	2,500	£	2,550	£50.00	2%	Infationary rise
E16	Energy	£	14,000	£	14,200	£200.00	1%	Absorbed inflationary rise for Gas as new boiler & ASHP should more than offset increase in fuel cost
E17	Rates	£	5,092	£	5,100	£8.00	0%	Infationary rise
E18	Other Occupation Costs	£	8,723	£	8,897	£174.00	2%	Infationary rise
TOTAL		£	56,030	£	56,967	£937.00	1.7%	**Key Drivers - Inflation**
Pupil Focused Supplies & Services								
E19	Learning Resources	£	44,456	£	45,345	£889.00	2%	Infationary rise
E20	ICT Learning Resources	£	9,685	£	8,448	-£1,237.00	-13%	Reduction in SW licence cost switch to Arbor
E22	Administrative Supplies	£	7,000	£	7,093	£93.00	1%	Infationary rise
E23	Other Insurance Premiums	£	5,150	£	5,253	£103.00	2%	Infationary rise
E24	Special Facilities	£	450	£	459	£9.00	2%	Infationary rise
E25	Catering Supplies	£	48,267	£	49,232	£965.00	2%	Infationary rise
E26	Agency Supply Teaching Staff	£	17,840	£	64,203	£46,363.00	260%	Cover for long term staff absence & Y2
E27	Bought in Prof. Services - Curriculum	£	17,400	£	17,721	£321.00	2%	Infationary rise
E28	Bought in Prof. Services - Other	£	30,336	£	30,944	£608.00	2%	Infationary rise
E30	Direct Revenue Financing	£	13,200	£	28,129	£14,929.00	113%	Capital Contribution to Trinity Farm (16.5K) & Replacement Chairs & Tables (£11.6k)
TOTAL		£	193,784	£	256,827	£63,043.00	32.5%	**Key Drivers - Increase in Agency Supply Teaching Costs + Contribution to Capital Projects**
TOTAL - Pupil Focused Revenue Expenditure		£	1,235,995	£	1,254,646	-£ 18,651.00	1.5%	

Notes and Considerations for Expenditure

TEACHING STAFF - Whilst the reduction in Teaching Staff costs (E01) is shown as £29k. The actual cost to the school of Teaching overall is a sum of E01, E02 On-Roll Supply Teachers and E26 Agency Supply.

All things considered the overall reduction in teaching cost is actually around £5.5k.

However, when we consider that there is £19,540 of assumed funding for National Insurance increases, we should assume for the purposes of our own internal calculations, that this saving is at risk.

Given the apparent healthy outlook of the budget plan, we have included £28k of direct revenue Financing to fund a much needed refresh of furniture in 5 classrooms and a further investment in our Alternative Provision which continues to underpin our success with SEN pupils

05

Our Three Year Financial Plan

Three Year Plan - Financial Summary (Pupil Focused)

Our three Year plan sets out a roadmap for the continued financial security of the school and underlines the continued financial prudence and ongoing diligence within the SLT to maximise revenues and limit expenditure.

Cash reserves remain healthy, bringing forward £66k (plus £28k of Direct Revenue Funding) in 2025 a figure which continues to grow into 2027.

Revenue funding grows in line with inflation for 1 year and is flat in year 3 as per the guidance from SCC. The slight funding decline in 2027/28 is due to 2 EHCP leavers in August 27 which reduces the overall funding by £20k.

Staffing and premises costs rise broadly in line with inflation across the planning period with the cost mix broadly maintained.

Supplies and services experiences a reduction between years 1 and 2 due to the reduction in reliance upon agency workers by Summer 2026.

In year deficit is predominantly driven by capital expenditure in year 1 but reverses out in years 2&3 (No Cap Ex planned as yet).

As a result the balance to carry forward looks extremely healthy by year 3 and will enable significant reinvestment into the school.

		Year 1 2025-26		Year 2 2026-27		Year 3 2027-28	
PUPIL FOCUSED REVENUES							
Pupil Focused Revenue Brought Forward Balances							
TOTAL		**100,723**		**66,567**		**84,708**	
Pupil Focused Revenue Funding & Income							
TOTAL		**1,220,490**		**1,208,703**		**1,198,136**	
PUPIL FOCUSED COSTS							
Pupil Focused Staffing							
TOTAL		**940,852**	78.6%	**937,073**	78.0%	**939,490**	78.9%
Pupil Focused Premises							
TOTAL		**56,967**	4.8%	**56,777**	4.7%	**56,777**	4.8%
Pupil Focused Supplies & Services							
TOTAL		**256,827**	21.5%	**196,712**	16.4%	**180,268**	15.1%
TOTAL - Pupil Focused Revenue Expenditure		**1,254,646**	104.8%	**1,190,562**	99.1%	**1,176,535**	98.8%
Pupil Focused Revenue Balances At Year-End							
	Balance Brought Forward from Previous Yrs	100,723		66,567		84,708	
	In-Year Surplus (Deficit)	(34,156)		18,141		21,601	
B01/02	**Total Balance To Carry Forward**	**66,567**		**84,708**		**106,309**	
	In-year Surplus(Deficit) as a % of b/f balance	**-33.9%**		**27.3%**		**25.5%**	
B01	*Committed Balance*	*-*		*10,000*		*-*	
B02	*Uncomitted Balance*	*66,567*		*74,708*		*106,309*	
	Total Balance to Carry Forward	***66,567***		***84,708***		***106,309***	

LINK TO BUDGET PREPARATION DOCUMENT

Three Year Plan - Financial Summary (Community Focused)

		Year 1	Year 2	Year 3
		2025-26	2026-27	2027-28
Community Focused Revenue Brought Forward Balances				
OB02	Community Focused Brought Forward	171,000	195,824	250,577
OB02a	Transfer to Pupil Focused Brought Forward	(28,129)	-	-
TOTAL		**142,871**	**195,824**	**250,577**
Community Focused Revenue Funding & Income				
I16	Community Focused Sch Funding/Grants	-	-	-
I17	Community Focused Sch Facilities Income	128,049	130,609	133,221
TOTAL		**128,049**	**130,609**	**133,221**
Community Focused Revenue Expenditure				
E31	Community Focused School Staff	64,263	64,846	65,136
E32	Community Focused School Costs	10,833	11,010	11,720
TOTAL		**75,096**	**75,856**	**76,856**
Community Focused Revenue Balances At Year-End				
	Balance Brought Forward from Previous Yrs	142,871	195,824	250,577
	In-Year Surplus (Deficit)	52,953	54,753	56,365
B06	**Balance to Carry Forward**	**195,824**	**250,577**	**306,942**

As previously described, outturns for the current financial year are looking particularly healthy and will be an important enabler in continuing to offer sector leading levels of support for our children as well as investment in exciting capital and educational projects .

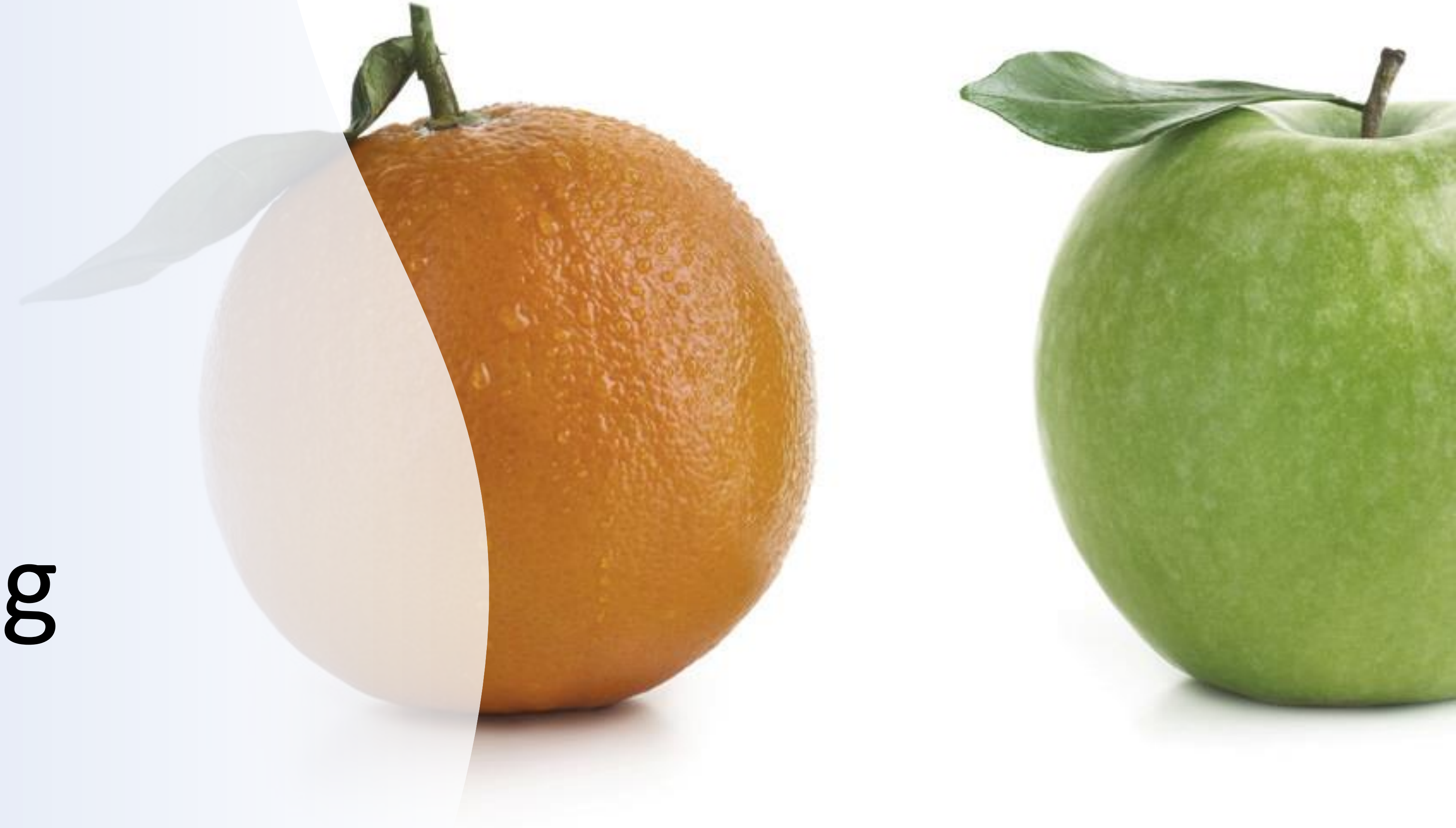
In year surpluses across all three years are flat aside from a modest 2% inflationary increase to offset costs.

Community focused staff costs are set to rise above the rate of inflation in the first year with no assumption of increase for year 2 onwards.

Similarly Other costs (E32), chiefly the cost of food & provisions are set to rise slightly above the rate of inflation over the period.

Good margins, if maintained will continue to develop an excellent reserve which could be used for reinvestment .

Benchmarking



[LINKS TO DEPARTMENT FOR EDUCATION BENCHMARKING]

Nutfield Church (CE) Primary School
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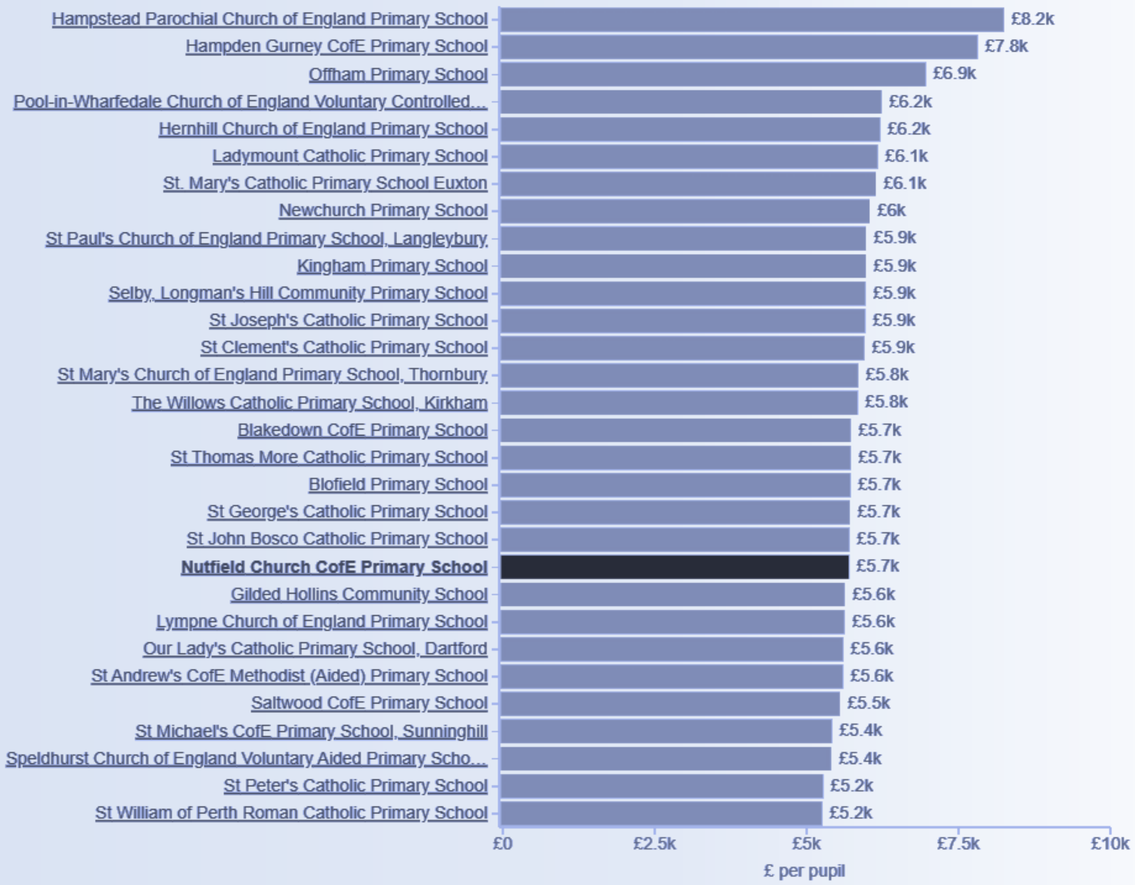
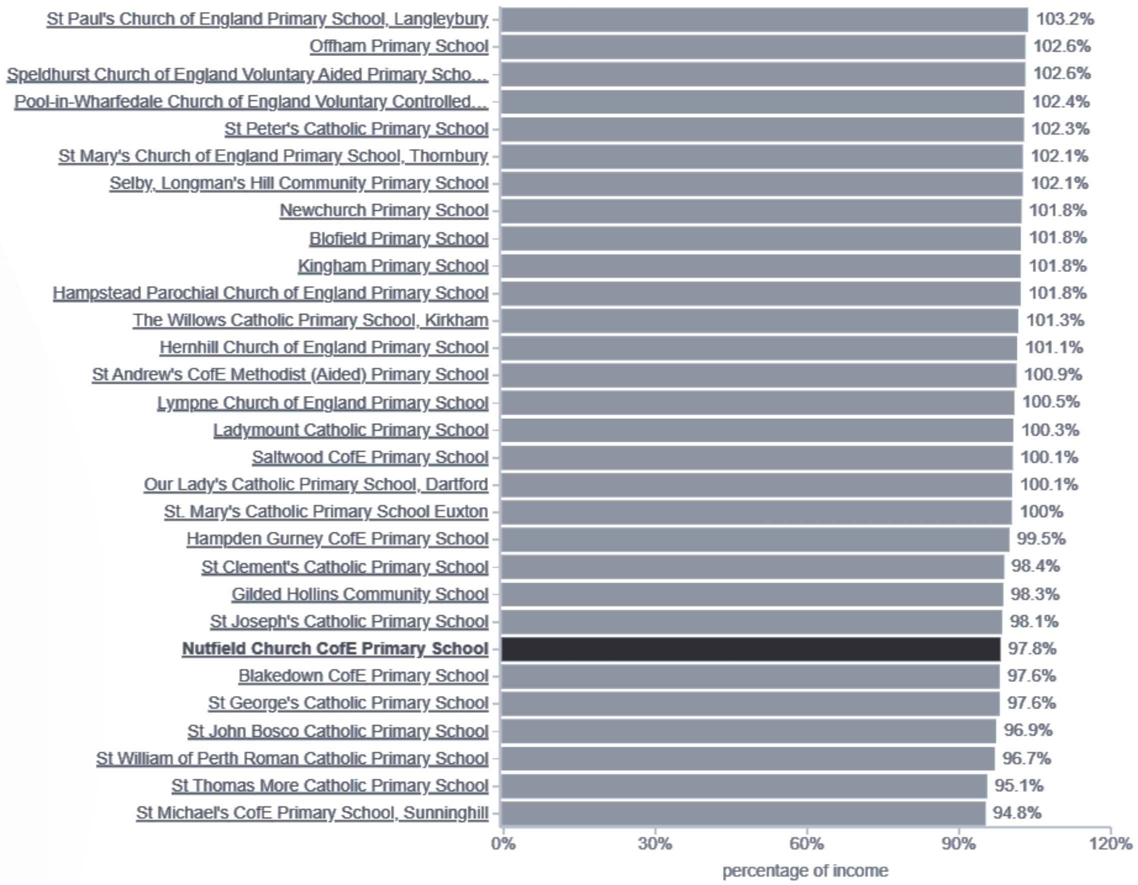
Total Expenditure

Spend (£) Per Head



Spend (%) of Income



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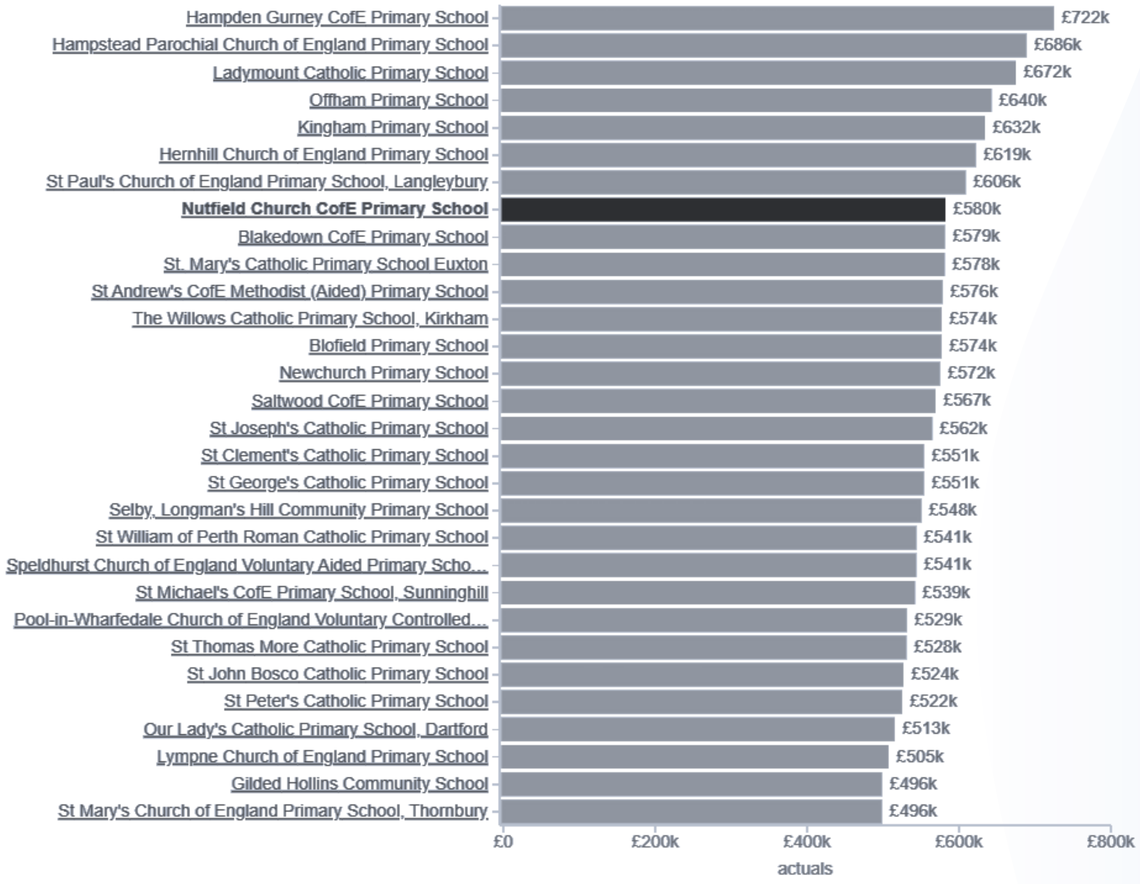
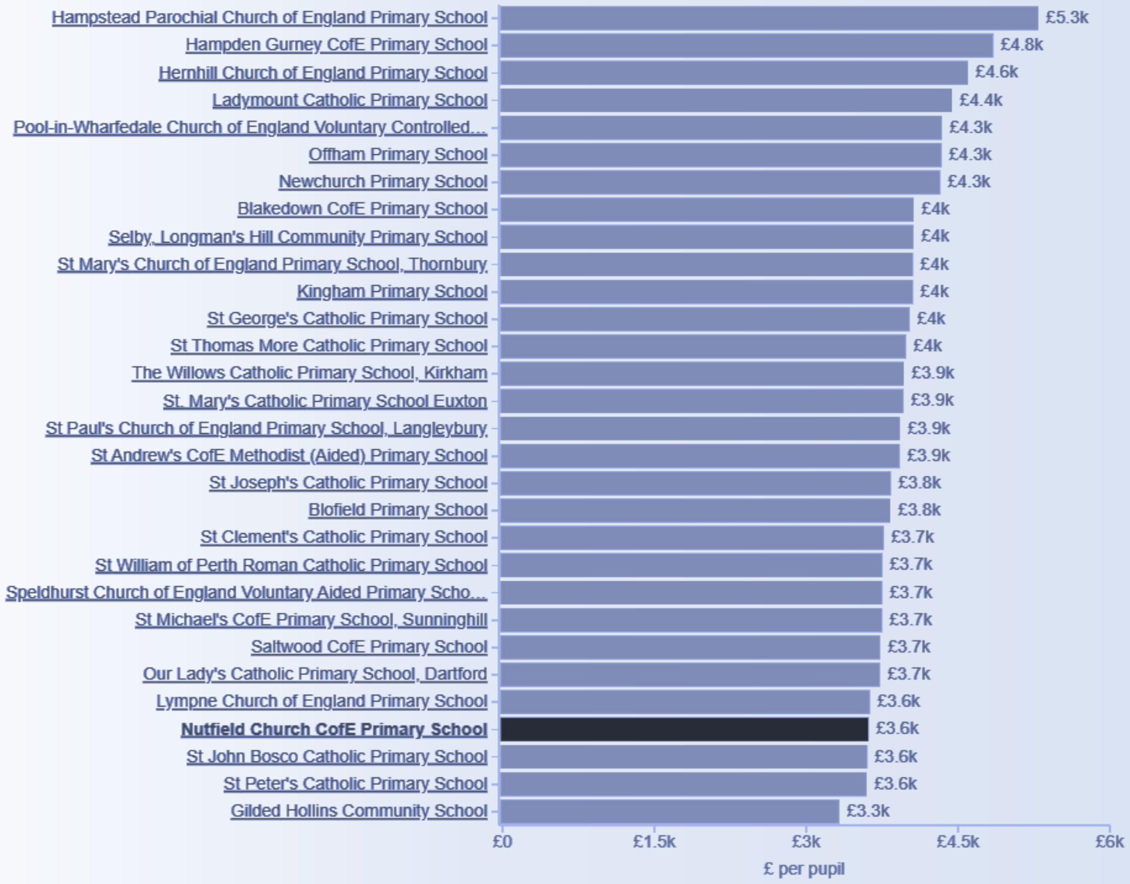
Teaching and Support Staff Costs

Spend (£) Total



Spend (£) Per Pupil



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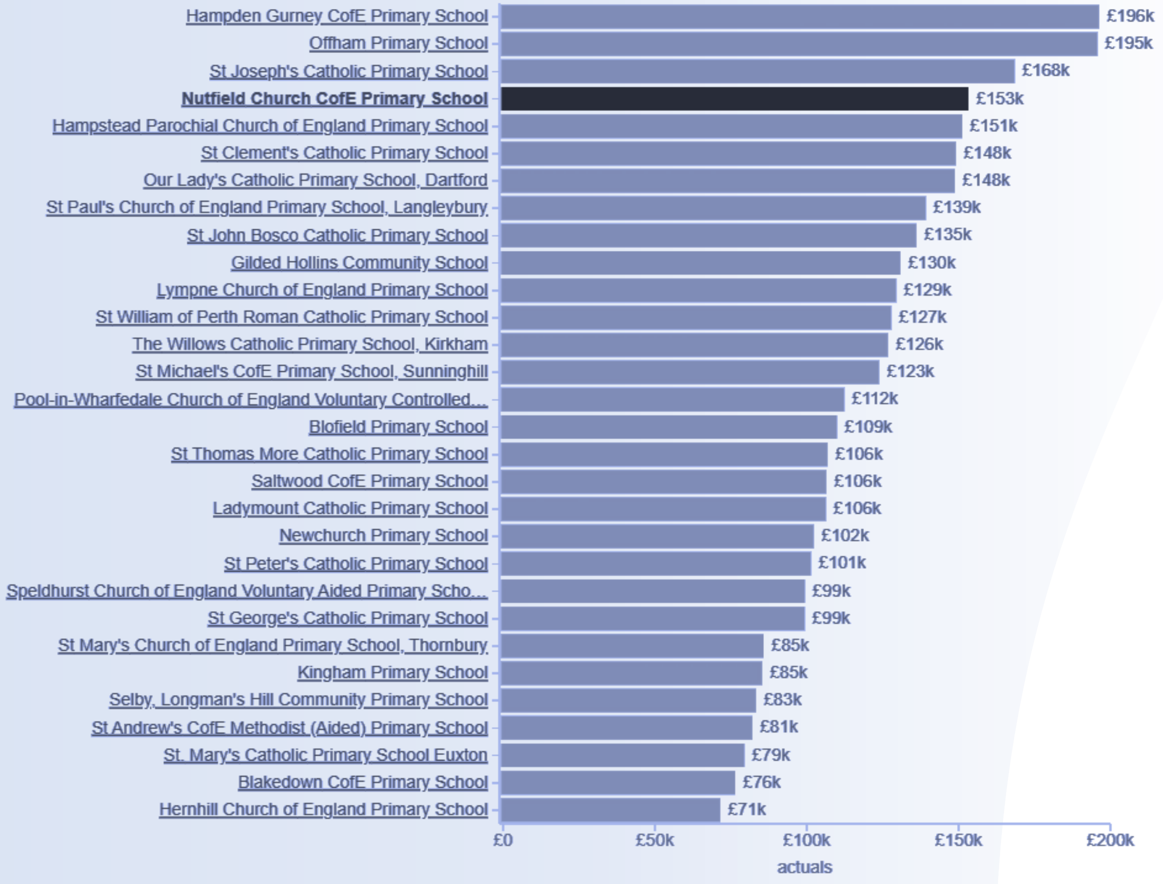
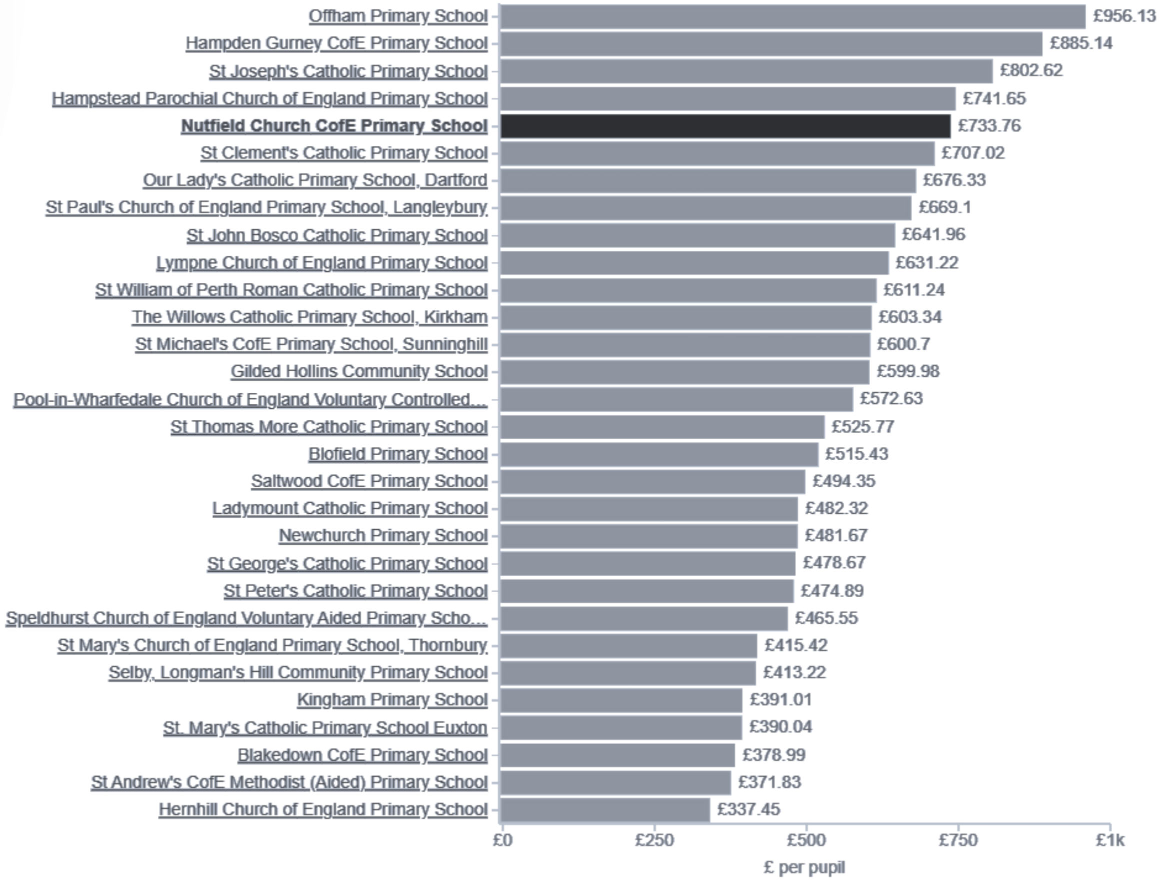
Non Educational Support Staff Costs

Spend (£) Total



Spend (£) Per Pupil



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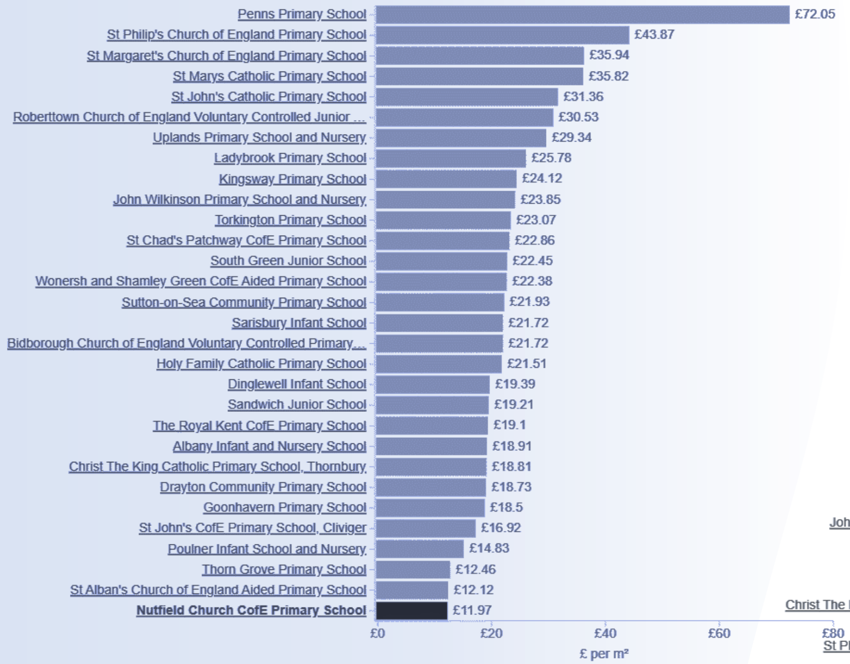
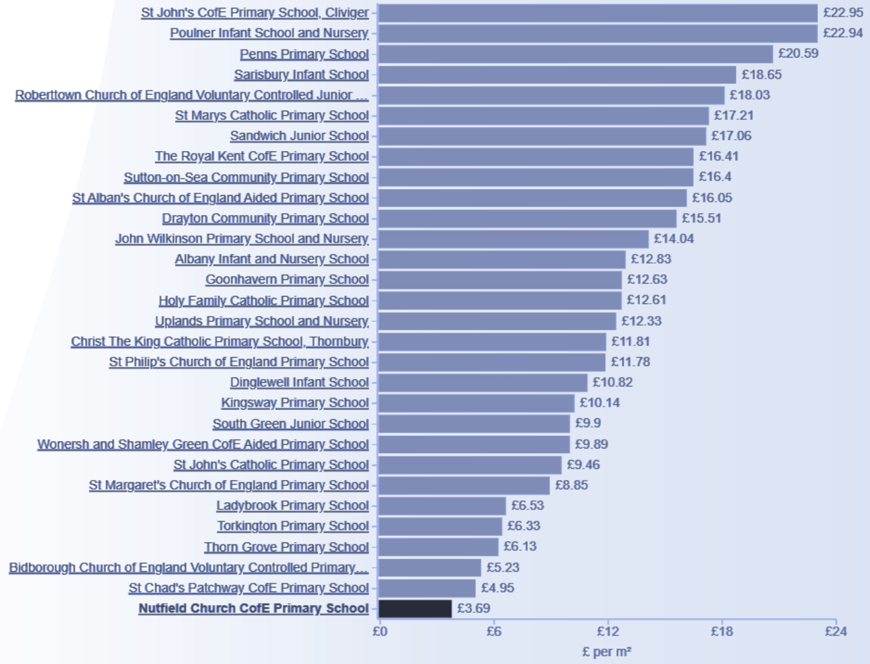
Premises Costs

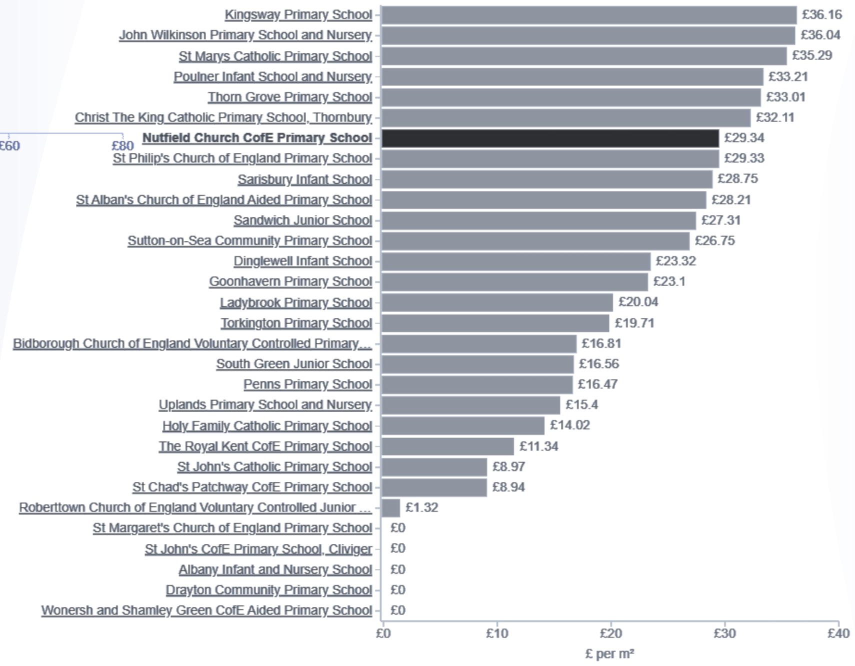
Utilities Spend per M^2



Maintenance Spend per M^2



Premises Staff Cost per M^2



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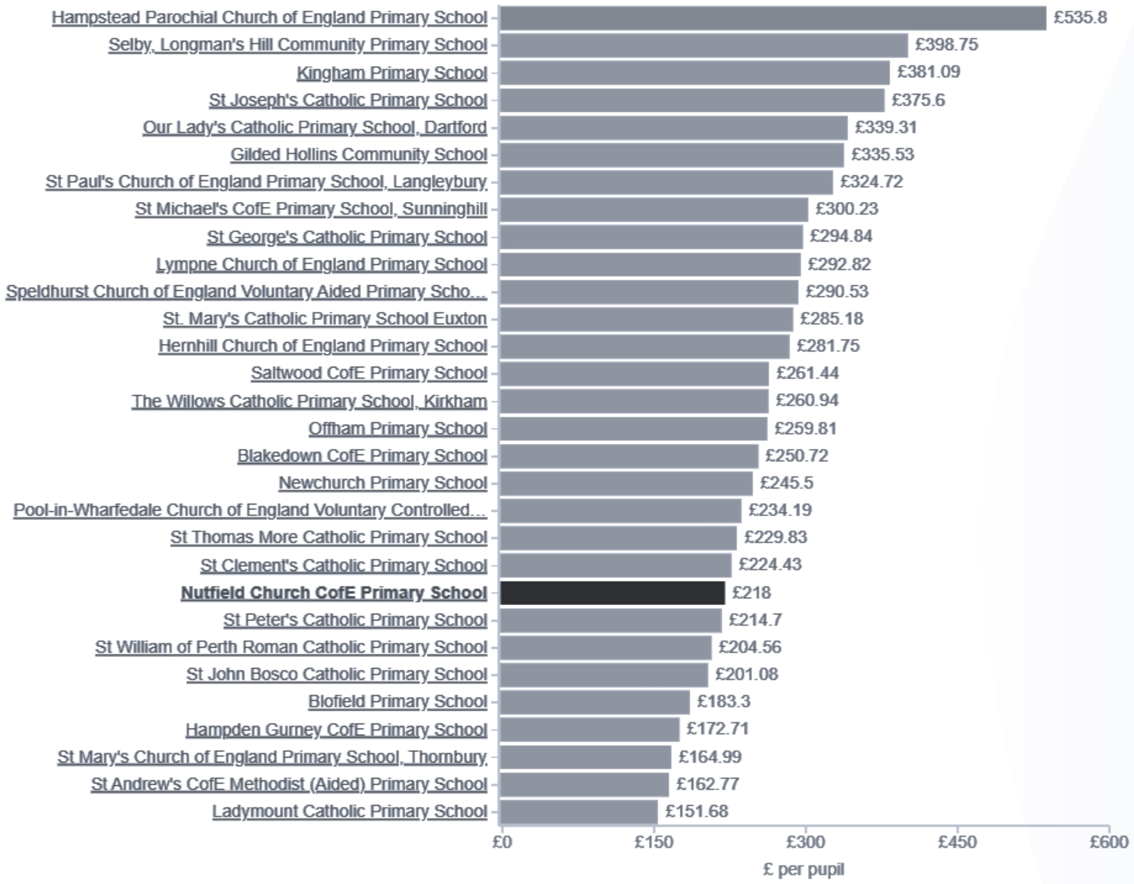
Other Costs

Educational Supplies Spend (£) Per Pupil



Educational Supplies (%) Expenditure