



NUTFIELD CHURCH (C OF E) PRIMARY SCHOOL



Electrical Safety Risk Assessment

Date of latest review: Spring 2025	Date of Next Review: Spring 2026	Assessed by: Imogen Woods and John Corlett	Persons consulted: Fred Kolndreu
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PROCESS/ACTIVITY	HAZARDS IDENTIFIED	PERSONS AT SIGNIFICANT RISK	EXISTING CONTROLS	ARE EXISTING CONTROLS ADEQUATE?	WHAT ADDITIONAL CONTROLS ARE REQUIRED?
Using electrical equipment	Fire, shock &/or burns from damage, poor maintenance or incorrect use of equipment	Users, and wider school community	– Fixed testing/inspection carried out every 5 years under SCC Inspections Buy Back (Last Inspection Report December 2019), No Code 1 remedial work identified. – Premises Manager trained to inspect and record portable appliances in school. – All portable electrical equipment is formally examined and tested as necessary by trained Premises Manager at prescribed intervals, and a record of that testing retained by the school. – Any unsafe electrical items are removed from use by the Premises Manager. – A register of all portable electrical equipment is kept and maintained by the school. – Annual calibration of PAT Testing equipment. – Modifications or repairs to the fixed electrical system are only undertaken by a qualified	Y	

			electrician and certified under prevailing legislation. – All new equipment purchased by the school complies with British and/or European standards (Kite mark and/or CE mark). – Staff not permitted to bring personal electrical equipment on to the premises for use at work. If for a one-off occasion, equipment is PAT tested by the Premises Manager prior to use. – Staff are instructed to make visual inspections of electrical equipment prior to use. – Mains isolating switches are clearly labelled and accessible. – All hired electrical equipment is recorded as tested by the provider. – Electrical equipment brought on to the school by contractors must have been tested by the contractor.		
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