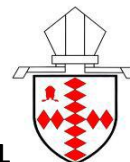




NUTFIELD CHURCH (C OF E) PRIMARY SCHOOL



Working at Heights Risk Assessment

Date of latest review: Spring 2025	Date of Next Review: Spring 2026	Assessed by: Imogen Woods and John Corlett	Persons consulted: Fred Kolndreu
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PROCESS/ACTIVITY	HAZARDS IDENTIFIED	PERSONS AT SIGNIFICANT RISK	EXISTING CONTROLS	ARE EXISTING CONTROLS ADEQUATE?	WHAT ADDITIONAL CONTROLS ARE REQUIRED?
Premises Manager accessing flat roof to clear guttering or recover items.	Falling from a height	Premises Manager	– The scope and limitations of what work (at height) can be carried out within the expertise and resources of Premises Manager. – Premises Manager has received adequate training for the tasks he is required to undertake, and the equipment he is required to use as part of his induction training. – Suitable/preferable access points to the roof are identified and the safe system of work is agreed with the line manager. – Premises Manager always tells another member of staff (Headteacher/School Business Manager) when he is accessing the roof. – All necessary roof access works beyond the identified expertise and resources of the school is carried out by approved contractors.	Y	
Premises Manager replacing light bulbs/fluorescent fitting, or cleaning	Falling from a height	Premises Manager	– The scope and limitations of what work (at Height) can be carried out within the expertise and resources of Premises Manager.	Y	

light fittings.			– Premises Manager has received adequate training for the tasks he is required to undertake, and the equipment he is required to use as part of his induction training. – Work carried out at times when pupils, staff and visitors are away from the area of work.		
School staff accessing higher internal levels either to store or retrieve resources or set up or remove displays.	Falling from a height	Staff	– Suitable access equipment is provided for all affected staff. – Staff instructed by schools management (recorded in Health and Safety Policy) not to carry out the work unless using approved equipment. – Staff manual handling training needs are identified, and any necessary training is carried out.	Y	