



SICO Europe Limited
The Link Park
Lympne Industrial Estate
Lympne, KENT
Great Britain
CT21 4LR
Tel. +44 (0) 1303 234000
Fax +44 (0) 1303 234001
Email: sales@sico-europe.com

ORDER ACKNOWLEDGEMENT

To: Nutfield Church CofE Primary School
59 Mid Street
South Nutfield
SURREY
RH1 4JJ
Tel: 01737 823239

Our order : SER067590
Order date : 13 Jun 2023
Customer reference : RQM024696
Customer contact : Daniel Walker-Cheetham
Engineer : Service Engineer F - K Parry
Page number : Page 1 of 2

Delivery: Nutfield Church CofE Primary School
59 Mid Street
South Nutfield
SURREY
RH1 4JJ

Tel : 01737 823239

Quantity	Part Number	Description	Unit Price £	Total Value £
1	MC-TSU HS Code:	Maintenance Contract - Sico Combined Table & Seating Units Years 1-3. To Inspect, Carry Out Minor Repairs, Oil & Adjust and Complete Further Repair Recommendation Reports on: 10 No. Combined Table Seating Units	280.00	280.00

Sub total	280.00
VAT @ 20%	56.00
Final total	336.00

Dispatch w/c - 31-Jul-25

Your service has been scheduled for Thursday 31st July confirmed with John on 14.05.25.

Cancellations must be notified at least 24 hours in advance of the scheduled visit to our service team on 01303-234-000. Failure to do so will incur an abortive visit charge at the applicable rate.

Our Service Engineers are DBS checked and carry an ID card including their DBS number. If you require any further verification please contact us.

Please note our service engineers do not have the facilities to dispose of scrap and waste resulting from the work carried and its disposal is the responsibility of the site manager.

Please note only goods specifically marked as being FSC are FSC certified
FSC Certificate: TT-COC-005853.

ORDER ACKNOWLEDGEMENT

To: Nutfield Church CofE Primary School
 59 Mid Street
 South Nutfield
 SURREY
 RH1 4JJ
 Tel: 01737 823239

Our order : SER067590
Order date : 13 Jun 2023
Customer reference : RQM024696
Customer contact : Daniel Walker-Cheetham
Engineer : Service Engineer F - K
 Parry
Page number : Page 2 of 2

Three Year Preventive Maintenance Agreement - Terms and Conditions

1. This agreement is subject to a period of three years from date of agreement.
2. An administrative charge of 25% of the value of one year will be levied should the agreement be cancelled within the agreement period. Thirty days written notice is required for cancellation.
3. Work will be carried out when a Service Engineer is next available in the area, usually within 4 - 6 weeks of the date the agreement was signed. SICO Europe Ltd will contact you to arrange your visit and this will be confirmed in writing.
4. Access will be arranged in advance of the engineer attending site and confirmed in writing, where access is denied where such arrangements have been made, an abortive visit charge equal to our minimum callout charge of £87.00 will be applied and invoiced in the usual manner.
5. Your service visit includes:
 - The checking, adjustment and lubrication of all bolts, fixings, pivots, locknuts, castors and other moving parts.
 - Checking the condition of table tops, frames, legs and components.
 - Operation of torsion bars and ancillary parts.
 - The replacement of minor parts relates to stool tops, glides, castors and associated fixings.
6. Minor repairs do not include the replacement or repair of table tops, frames, legs, torsion bars or other components, unless under warranty.
7. The agreement does not include repairs or replacements that are as a result of misuse, abuse or lack of maintenance.
8. Should the condition of a unit require major repairs, for safety reasons SICO Europe Ltd reserves the right to withhold the supply and fitting of minor parts until major repairs are completed.
9. Repairs are guaranteed for one year from the date of repair.
10. Where units are beyond economic repair, details will be passed to your SICO Europe Ltd Regional Sales Manager who will contact you to discuss replacement units.
11. Where a Service Engineer considers that the condition of a unit poses a serious threat to the health and safety of either its operator or user, you will be advised as soon as practicable and you will need to ensure the units are isolated to prevent incident or injury.
12. Should a maintenance visit be required between scheduled maintenance visits, our minimum call out charge of £87.00 shall apply.
13. Prices are valid for 60 days from the date of quotation.
14. Payment terms are strictly 30 days from date of invoice, unless other terms are previously agreed.