

Nutfield Church (C of E) School



GOVERNOR MONITORING **COMMUNITY, PEACE, WISDOM, HOPE, DIGNITY, JOY**

Name of Governor: Jane Vorster & Liz Townsend		Date: 18.06.2026		
Focus Area(s): SEND Progress				
SIAMS	Vision and Leadership	Wisdom, Knowledge, and Skills	Character Development	Community and Living Well Together
	Dignity and Respect	Collective Worship	Religious Education	
OFSTED	Quality of Education	Behaviour and Attitudes	Personal Development	Leadership and Management
Any safeguarding Issues: None				
Governor comments This monitoring meeting focused on reviewing the actions from the previous meeting and undertaking a progress review. To effectively assess progress across the years, there should be an individual record for each child on the SEN register which should include a full record of all test results, assessments, concerns, interventions, outcomes of interventions and parental contact all in one place. Whilst there is a central folder for each child this information is not currently captured in a way to enable a complete progress review (see actions). In relation to the actions from the last monitoring visit, we reviewed each one in turn: • Repeat Pupil Voice with KS1 in Summer Term and repeat at regular intervals – Not progressed. Collecting information for KS1 is more complex and time consuming than KS2 who can complete a survey independently. Mrs. Cordey is considering whether the survey would be better sent home for completion with parents, alongside the parent voice questionnaire. A Microsoft form might expediate results and Mrs. Cordey will follow up. • Distribute parent & teacher questionnaire and repeat at regular intervals – Not progressed. We discussed distributing the parent questionnaire face to face at the summer term SSA meetings. Mrs. Cordey agreed and will seek sign off to enable that. • Mrs. Cordey to share attendance trends for SEN for the last year – Not yet shared. • Mrs. Cordey to share the assessment data across the last year to enable governors to review progress – Noy yet shared. Mrs. Cordey has committed to doing so imminently to enable the governors to monitor which is a key part of the school's leadership structure. Going forward the data from summer term onwards will be on Arbor which should automate some of the process. Mrs. Cordey shared a school wide provision map that shows the needs of all SEN register pupils in one place. This enables the TA support to be mapped in the most effective manner, whilst respecting individual ECHPs. A process issue has been identified with a pupil which resulted in delays to his provision for additional support. Mrs. Cordey is undertaking a full audit to ensure lessons are learnt and will provide a summary to governors when complete.				

Key Issues/Actions for GB:

- To remain invested and engaged in this growing area which will impact reputation and results.

Action agreed in GB meeting with regard to visit:

- Repeat Pupil Voice with KS1 in Summer Term and repeat at regular intervals.
- Distribute parent questionnaires at SSA meetings in summer term and repeat at regular intervals.
- Distribute teacher questionnaire and repeat at regular intervals.
- Mrs. Cordey to share attendance trends for SEN for the last year.
- Mrs. Cordey to share the assessment data across the last year to enable governors to review progress.
- Mrs. Cordey to provide a summary of the audit and next steps once review complete